



AQAR REPORT REVIEW

GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE

Aishe id : C-21675

Submitted for : 2020-2021

Submitted Date : 22/03/2022 03:07 AM

Reference AQAR Link : [Click here](#)

Over all Comments : reviewed AQAR

Acceptance date : 24/03/2022



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Government Chandulal Chandrakar Arts and Science College Patan
• Name of the Head of the institution	Dr. Shobha Shrivastava
• Designation	In-charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07826273675
• Mobile no	9827914110
• Registered e-mail	patancollege@gmail.com
• Alternate e-mail	iqacpatan@rediffmail.com
• Address	GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE
• City/Town	PATAN, DIST.- DURG
• State/UT	CHHATTISGARH
• Pin Code	491111
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

<ul style="list-style-type: none"> • Financial Status 	UGC 2f and 12(B)																		
<ul style="list-style-type: none"> • Name of the Affiliating University 	HEMCHAND YADAV UNIVERSITY, DURG																		
<ul style="list-style-type: none"> • Name of the IQAC Coordinator 	DR. R. K. VERMA																		
<ul style="list-style-type: none"> • Phone No. 																			
<ul style="list-style-type: none"> • Alternate phone No. 																			
<ul style="list-style-type: none"> • Mobile 	9770141146																		
<ul style="list-style-type: none"> • IQAC e-mail address 	iqacpatan@rediffmail.com																		
<ul style="list-style-type: none"> • Alternate Email address 	rohitverma1967@rediffmail.com																		
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.govtccccollegepatan.in/newsData/Report191.pdf																		
4. Whether Academic Calendar prepared during the year?	Yes																		
<ul style="list-style-type: none"> • if yes, whether it is uploaded in the Institutional website Web link: 	http://www.govtccccollegepatan.in/newsData/D560.pdf																		
5. Accreditation Details																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cycle</th> <th style="width: 15%;">Grade</th> <th style="width: 15%;">CGPA</th> <th style="width: 15%;">Year of Accreditation</th> <th style="width: 15%;">Validity from</th> <th style="width: 15%;">Validity to</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Cycle 1</td> <td style="text-align: center;">B</td> <td style="text-align: center;">2.37</td> <td style="text-align: center;">2014</td> <td style="text-align: center;">10/12/2014</td> <td style="text-align: center;">09/12/2019</td> </tr> <tr> <td style="text-align: center;">Cycle 2</td> <td style="text-align: center;">C</td> <td style="text-align: center;">1.82</td> <td style="text-align: center;">2021</td> <td style="text-align: center;">20/09/2021</td> <td style="text-align: center;">19/09/2026</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.37	2014	10/12/2014	09/12/2019	Cycle 2	C	1.82	2021	20/09/2021	19/09/2026	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	2.37	2014	10/12/2014	09/12/2019														
Cycle 2	C	1.82	2021	20/09/2021	19/09/2026														
6. Date of Establishment of IQAC	22/06/2012																		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DEPARTMENT OF HIGHER EDUCATION, CHHATTISGARH	SALARY, DA, HRA, OTHER	STATE GOVERNMENT	2020-21	3,28,98,000=00
DEPARTMENT OF HIGHER EDUCATION, CHHATTISGARH	INFRASTRUCTURE AUGMENTATION	STATE GOVERNMENT	2020-21	2,95,000=00
DEPARTMENT OF HIGHER EDUCATION, CHHATTISGARH	BOOKS & STATIONARY	STATE GOVERNMENT	2020-21	2,35,200=00
DEPARTMENT OF HIGHER EDUCATION, CHHATTISGARH	INFRASTRUCTURE MAINTANENCE	STATE GOVERNMENT	2020-21	25,000=00
DEPARTMENT OF HIGHER EDUCATION, CHHATTISGARH	OTHER FUND ALLOCATED, NOT MENTIONED IN ABOVE	STATE GOVERNMENT	2020-21	4,39,000=00

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded

<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>
<p>• If yes, mention the amount</p>	
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>	
<p>1. FEEDBACK ANALYSIS IN THE ONLINE MODE 2. ONLINE TEACHING IN COLLEGE AND 3. PREPARATION OF COVID AWARENESS 4. MoU done by NSS and HEI. 5. TO CONDUCT VIDYADAN YOJNA WITH HELP OF NSS AND OTHER DEPARTMENTS 6. BOUNDARY WALL AND HOSTEL OPENING 7. PREPARATION OF COVID-AWARENESS PROGRAM THROUGH NSS AND TEACHERS</p>	
<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>	
<p>Plan of Action</p>	<p>Achievements/Outcomes</p>
<p>Teacher should be inspired to participate actively in research paper publications</p>	<p>Following papers published by staff members (1). K. K. Dewangan, Rohit Kumar Verma; Fixed point theorems for modified F-contraction mappings, Int. J. Math. Arch. 12(5)(2021), 17-22, e-ISSN: 2229-5046, http://www.ijma.info/index.php/ijma/article/view/6252/3687 (2). Gaurav Sharma, An Analytical Evaluation of Trend in Emergence of Collection from Direct Taxes, Indian Journal of Accounting (IJA) Volume: 52 (2) December 2020, 128-143, ISSN-0972-1479 (PRINT), 2395-6127 (Online), https://assessmentonline.naac.gov.in/storage/app/public/aqar/12063/12063_126_302.pdf (3). Gaurav Sharma and Surendra Agrawal, An Analytical Study of Investment Behavior and Tax Applicability in New Pension Fund, Shodh Samagam, Vol-03, Issue-04, Year-03 October to December 2020, Page No. 1089 - 1102, ISSN : 2581-6918 (Online), 2582-1792 (PRINT), www.shodhsamagam.com</p>

	Impact Factor SJIF (2020): 5.5
The will be asked to send application for research guide.	Dr. Rohit Kumar Verma registered as Research Guide in Mathematics in Hemchand Yadav University, Durg
Teachers will be appointed/Re-appointed in the college through Janbhagidari (internal resources) for UG/PG classes.	Part-time teacher were appointed to run the self-financing course, run by the Local Janbhagidari committee Committee.
Feed-Back form will be collected online from all the stakeholders.	FEEDBACK form for parent's link address is: http://www.govtcccollegepatan.in/parents_feedback_form.aspx (2) FEEDBACK for student about the College has link for Student's feedback is: http://www.govtcccollegepatan.in/students_feedback_form.aspx (3) FEEDBACK link for Alumni is http://www.govtcccollegepatan.in/feedback_from_alumni.aspx
The Accreditation will be done by NAAC. In this regard, the preparation will be done according to NAAC guidelines and Government's instructions.	SSR submitted on 05.01.2021. NAAC Accreditation completed during Covid-19 pandemic challenges. The Certificate of cycle-2 Accreditation received, and valid up to 19.09.2026.
New courses of B.A. in English literature, M.Sc. in Physics and M. Com. will be started in 2020-21.	B.A. in English Literature started. Two post-graduate course, M. Com. and M.Sc. in Physics are started.
The college Boundary wall and Hostel Boundary wall will be prepared by the College.	College Boundary wall has been completely constructed.
The sports department has sent a proposal for open Gym. It should be prepared in session 2020-21.	Open Gym has been completed.
13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC COMMITTEE	15/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	10/02/2022

Extended Profile

1. Programme

1.1	339
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1728
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1088
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	622
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	27
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	19
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	28 CLASSROOMS AND 01-SEMINAR HALL
Total number of Classrooms and Seminar halls	

4.2	8.92254
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution observes the set instructions of the university. The institution chalks out the other plannings on the basis of the guidelines provided by the university. Keeping in the view of the Covid-19 pandemic, the institution has modified the curriculum delivery system to suit the emergent situations arranging online and

technological added teaching and supplying of the study materials to the students. All the teachers have planned online teaching strategies and plannings to serve the instructional needs of the students. All the teachers have kept the records of their online teaching and the same has been provided to the higher authorities whenever required. The teachers have used the different digital apps to facilitate the online teaching learning process. The teachers have used varied online platform to teach the students, for example- Google Meet and Webex Meet. The teachers have used WhatsApp, email links and YouTube channel to facilitate teaching and learning process. The teachers have used mobile phones also to carry on the teaching learning process in case of non-availability of internet facilities.

The institution ensures effective curriculum delivery through a well planned manner. The following are the steps and strategies:-

Teaching Strategies:-

Learning Targets -Each subject is broken into number of papers. These papers are again divided into Units. According to this distribution, the teaching is done. Every month the teacher prepares their proposed work. The daily work done is maintained in the teaching diary. The diary is evaluated by the HOD/ Principal.

Steps for Planning Learning Targets:- The teachers plan the learning targets that make up the paper in the following basic steps:

(1) Target Behaviour- This is the behaviour that the students are expected to achieve before learning or mastering the target.

(2) Pre-requisite Skills: These are the basic skills that the students should have mastered before learning other more difficult skills. Before completing, one or two unit tests are taken, either oral test or written test.

(3) Instruction and Material Required: This refers to the instructions and material required for teaching. For example, the practical class is done before teaching the theory part as described in the syllabus of B.Sc.-Part-One of Botany, Zoology, Chemistry, Physics. The same method is applied for all the other practical based classes.

(4) Criteria of Success: This refers to the number of successful performances of a target skill required out of a number of fixed attempts before the target skill is considered to have been mastered

by the students. For example, out of prescribed number in the syllabus, students have to appear in at least four tests. At the end of the lesson, or the unit, the teacher takes a test. More over a quarterly exam is to be done before completing three months of teaching. As per the rules of the university tests/ examinations are conducted.

(5)Documentation: The documents are prepared by the concerned teachers. The same is provided to the examination department of the institution whenever required. The unit test record is maintained by the teacher. All students have to appear in the exam. This evaluation process is prescribed by the university in its syllabus design.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University notifies an academic calendar before the starting of the Session. This academic calendar contains the date of commencement, last working day of the semester, Practical exam and schedule and dates for semester and end-examinations. The college follows strictly the calendar issued by the University, and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares a calendar.

The session 2020-2021 was affected by the Covid-19 pandemic so certain changes were applied in the conduction of Continuous Internal Evaluation (CIE). It includes the justified use of the Information and Communication Technology (ICT) in all the steps of the Evaluation system as per the guidelines and rules of the government authorities. During the restriction period (Covid-19) imposed by the government authorities, online evaluation system conducted the whole process of CIE.

The calendar specifies all the evaluation schedule of the academic session. All the departments under the guidance of the examination department carry the evaluation process to evaluate the academic performances of the students. The calendar includes co-curricular and extra-curricular activities. The academic activities, CIE, and

all other course activities are conducted in adherence to the calendar of events. The academic calendar helps faculty members to plan their respective course delivery, academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plans prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment Tests (IAT), assignments, quizzes, and seminars are the parts of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and tests are conducted as per the schedule. Continuous evaluation and assessments are also done for laboratory course and project work. The evaluated assessment test answer sheets are showed to the students for the better understanding and in case of any grievance, it is served by the subject teachers. In case of further grievance, the case is resolved by the examination committee. The Principal monitors CIE minutely. The Principal, through the academic committee meetings, frequently reviews the evaluation process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3 (BA, B.Sc.-PCM, B.Sc.-CBZ)

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues relevant to the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through organising curricular and co-curricular activities. All the subject teachers have found out the values incorporated in the different chapters of the different courses and programs. While the teachers facilitate the teaching learning process in the classroom teaching they take care of the values incorporated inside. The detailed lists of all the significant values incorporated in the different chapters in the curriculum are available with the teachers and the students. All the cross-cutting issues relevant to the profession ethics, Gender, Human Values, Environment and Sustainability are integrated in conducting of co-curricular activities too. The teachers and students are oriented about the duties, obligation and responsibilities through different meeting, workshops, webinars and other co-curricular activities like N.S.S., Youth Red Cross, Blue Brigade Club and SVEEP etc. This session being the Covid-19 pandemic affected period, the institution has changed the strategies and method of doing the integration activities most of the activities have been done online.

Co-curricular and Extracurricular Activities

Actually, the university decides the syllabus and college has to follow it. But in this limitation college does its best for the above said issues. Some of the steps taken are given below:

1. Gender Issues-

The committee for Woman anti-harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman and Women's Day. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, wall paper presentations, etc.

2. Environment and Sustainability

The institution organises different activities to protect and develop environment and promote sustainability. The N.S.S. organizes various environment related programs including tree plantation, cleanliness campaign, eradication of Gajar grass, plastic free drive, poster competition, debate competition etc. The college has taken initiatives in Swachh Bharat Abhiyan also.

3. Human Values and Professional Ethics

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are conducted by the NSS unit with other NGO or govt. bodies. The college takes efforts for integration of ethical and human values through extra-curricular activities also. The programs conducted under N. S. S., YRC, SVEEP, and Political science department help to inculcate human values among students. The invited lectures on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. In 2020-2021, different social activities have been done by the college like Covid awareness program, campus sanitization, help in vaccination etc. Health and Hygiene awareness programs, free blood-group and general health check-up camps, AIDS awareness programs, Constitution Day, oath taking program, Road Safety Campaign etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

39

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

531

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.govtccccollegepatan.in/newsData/D582.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtccccollegepatan.in/newsData/D582.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1728

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1660

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1 The institution assesses the learning levels of the students and organises special classes for slow and advance learners.

The institution has a mechanism to assess the performance of the students. To assess the level of learning the teachers judge the students on the basis of their participation and interaction during the classroom teaching. The teachers make the students' responses the basic of their academic performances.

The college adopts a process to identify the slow and advance learners among students. They are identified on as per their responses in the unit test and quarterly exams. The teachers observe that whether the students are easily understanding the lesson or not. After the end of unit test and quarterly examination, the method of problem solving and getting higher marks are used to assess the performances of the students. Advanced learners are encouraged to refer advanced textbooks, journals and for their advanced studies. The advance learners are encouraged to apply for different competitive examinations. They are motivated to participate in the seminar presentations, Poster presentations, quiz competitions, debates, etc.

Slow learners:

The college MoU with Govt. College Bhilai-3 and Govt. College Arjunda.

Following activities are done by teachers for students:

1. Providing extra notes.
2. Solving problems through sending e-Notes and notes on topics.
3. Encouragement in NSS, Youth Red Cross, Sports and academic activities.
4. Black board presentation on the topics.
5. Organizing extra classes.
6. Sending notes and YouTube lectures in the whatsapp group.
7. Providing Unsolved papers, model answers, solving Unit test and Quarterly exam papers etc.

Advance Learners:

1. Distributing Advance notes

2. Preparing and Presenting power-point presentation by students
3. Participative learning sessions through Welcome Day, Teachers Day, Farewell day, New Year Day etc.
4. Experimental learning sessions, Industrial Tour, educational tours
5. Questions papers (High Order Thinking Skills)
7. To enhance their confidence level, the college conducts various activities such as Cultural programmes, NSS, Rangoli, Fancy Dress, indoor and outdoor games, and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1728	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

This session being affected by the Covid-19 pandemic required some special planning and strategies. The teaching learning process was maximally online. There were many ways to teach students through using internet-facilitated teaching. The teachers used their mobiles to conduct online classes during the periods when offline classes were stopped. The evaluation works were also done on online basis.

For enhancing learning experiences the faculty members adopt many ways;for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method

etc. Many teachers use the conventional black board presentation methods, especially in mathematics, commerce, economics and languages. Also, some teachers use power point presentations and computer based materials.

Some Student centric methods are given below:

Project methods:-

Interactive methods:-

The faculty members make learning interactive with students by motivating student participation in group discussion, role play, subject quizzes, news analyses, educational games, discussion and questions and answers on current affairs etc. Classroom discussions in various topics are also conducted. Especially NSS, political science department and sociology department organize interactive methods many times in a year.

ICT Enabled Teaching:-

The ICT enabled teaching includes Wi-Fi enabled classrooms with LCD, Language Lab, Smart Classroom etc. The institution adopts modern pedagogy to enhance teaching learning process. The institution has the essential equipment to support the faculty members and students. Especially the PGDCA class and Botany department adopts these services.

Experiential Learning-

Students do the socio economic surveys in Sociology, fieldworks in the environment, observations and measurements in geography etc. These are the examples of experiential learning.

Student Seminars:-

The seminars are organized wherein the papers are presented by students on contemporary topics to enrich their learning experience.

Group Learning Method:

Group Learning method is now being adopted through WhatsApp group. Students share their notes and study materials through this method. WhatsApp groups are used for teaching learning process. They share the information.

Online Presentations:

In this method, each student is given a certain topic. The student has to solve this problem on the blackboard. The department of mathematics applies this method. Due to the Covid-19 pandemic, the online presentation on a given topic was done by the student. Topics were given to students to present through online classes.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the all session, due to Covid-19 period, there was online teaching. Teacher used online technology to teach students. Teacher used the Google Meet, Webex, Zoom etc. to teach online.

Student also participated this ICT teaching learning method. The half-yearly exam, local examination, e.g., Unit test, practical classes and practicals, and Annual exam were held using ICT method.

In session, 2020-21 many event were held by online method. For this, link were sent to students, or in their whats-app group, the program were held.

Use of ICT helps in teaching and learning. ICT helps teachers to interact with students. It helps in effectiveness of classroom. It is a tool for teaching and learning itself, the medium through which teachers can teach and learners can learn. It appeared in many different forms.

Learning Management System (LMS) & E - Learning Resources

1. Information & Communications Technology (ICT) enabled teaching methodologies are being used by some faculty members in class rooms.

2. Our teacher helped in teaching other college teaching. A centralized e-learning classes were organized by the Govt. V.Y.T. Auto. P.G. College Durg. Dr. Gaurav sharma, Dr. R. K. Verma, Dr. S. Rahatgaonkar etc. participated in these online free teaching duty.

3. Besides, the Guest Lecturer (contract teacher), the self-financing (part-time teacher), also teach from Home.

4. MoU was done to teach the students of M.Sc.-I and III semester (Mathematics) of other colleges, e.g., Govt. college Bhilai and Govt. College Arjunda.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

170

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at institute level: There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 4-unit test and 2-terminal examinations, out of seven internal examinations. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher has to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides.

The marks of unit test are shown in the classrooms and each student

can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected.

The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyze the solution and method of solving the paper in the class-rooms, specially in mathematics.

Further, the test copy of one student is allowed to interchange for observation to other student, at the time of distribution of the answer-sheet in the class rooms.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a mechanism to deal with the internal examination related grievances. First of all, college tries that there should not be any grievance regarding internal examination. If so, the college tries using mechanism.

There are two types of internal examinations, first for the undergraduate courses and another for the postgraduate courses. In the undergraduate course program, there are 7 internal examinations, out of which 4 are unit tests and 3 are terminal exams. In the postgraduate program the internal examinations are based on project/ presentation and written test, called internal examination.

Similarly, in the postgraduate programs, there are 4 or 5 internal examinations one paper each paper. Which are projects and/ or presentations according to their syllabus.

(i) Internal Examination: During internal Examinations, if any student finds discrepancy in question, it is immediately replaced by the new questions, in the internal paper. If the marks obtained are not satisfactory, then the paper is immediately rechecked, while distribution of answersheets among students. Time table is rescheduled if there is any grievance in gaps between exam papers.

(ii) Theory Examination:- The subject teacher immediately reports if

there are any grievances regarding question papers of any subject. Grievances regarding question paper include questions asked out of syllabus, typing errors, etc.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students and teachers are aware about the PROGRAM and COURSE as it is noted down in the classrooms. The syllabus is also uploaded in the website. The COLLEGE BROUCHER mentions the list of programs running in the college. Link address are also provided to see the Program of the syllabus. Each and every programme offered by the College is displayed on the website and admission booklet.

After completion of the admission process, the syllabus and curriculum are provided to the students. The concerned departments take initiative to clearly communicate the syllabus, timetable and curriculum of the particular discipline to the students .

With reference to the curriculum and syllabus, the programme and course outcomes are also discussed in the students' INDUCTION PROGRAM. This would help the students to get a sense of the scope of concerned discipline concerned and the possibilities for further studies including research.

The syllabus is allocated to individual teachers who remain in-charge of monitoring programme and course outcomes via the conduct of Unit Test, Quarterely exams, Model (Half yearly exams and Practical, Project work and internal exams, seminar and other methods including project field visits etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.govtccccollegepatan.in/newsData/Report254.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution. For this purpose, the college collects data on students' learning outcomes in so many ways.

Following are the ways by which, the PROGRAM OUTCOMES, COURSE OUTCOMES AND PROGRAM SPECIFIC OUTCOMES are monitored:

1. Participation in Literacy and Knowledge based activities, e.g., Quiz competition, Lecture competition, Instant lecture competition
2. Online presentation organized by the Department and participation of students on it.
3. Seminar presentations and classroom group discussions.
4. Participation in Regular unit test, Quarterely Test, Model exam, Surprise tests.
5. University examination results. The Result is analyzed.
6. Involvement in curricular and extracurricular activities.
7. Performance in practical classes.
8. Regular UG & PG assignments, and Home work completion in mathematics.
9. Participation in Project work/Field work and PPT presentation by PG students.
10. Online student feedback in prescribed format.
11. The number of progression of students in next class or admission

in other college is also a proof of applying PO, PSO, CO successfully. In 2020-21 total 145 student got progression. List is enclosed herewith.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.govtccccollegepatan.in/newsData/D584.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

622

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.govtccccollegepatan.in/newsData/D584.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.govtccccollegepatan.in/newsData/D582.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The laboratories are the best centers for the transfer of knowledge

through technologysavvy practical.

The spacious classroom and smart-rooms are well established for conduction of classroom/ internal seminars, workshops, Guest lectures, PPT presentations etc.

1. The awareness programs create an ecosystem for innovations that motivates the students for exchange of views and innovative ideas.

The Library is full on a variety of books, journals and magazines. It helps the students to update their knowledge with the latest information.

The NSS activities motivatethe students to take care of the plants . The NSS unit doesmany activities that cultivate the spirit of social services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	http://www.govtccccollegepatan.in/newsData/D595.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes and participates in various extension activities with a double objectives of not only sensitizing students about various social issues but also contributing to the community by strengthening community participation. Organizing such events creates awareness about the society and students feel their social responsibility. The college has registered units of NSS, Blue-brigade and Youth Red Cross. These units take the social responsibility of the community.

Every Year, programmes are organized in which the students and staff participate voluntarily in the community-based activities. In the current session 2020-21, following events were organized:

1. During Covid-19 period, during the lockdown, our students went to villages and taught the school children to cover their syllabus. This activity was then called the Vidyadan Yojna. Students followed the government rules in doing so.

2. Students went to schools and hospitals to help in the sanitization program. They helped in vaccination. They created awareness by campaign against Covid-19. They also distributed masks and sanitizers etc. Wall paintings were made to create awareness about Corona.

3. Online covid awareness program was organized by the college with the help of CHC Patan.

4. In 2020-21 water conservation workshop was organized online in which many students participated. It was an invited lecture.

5. Online Yoga program held on 21 June 2021. Our students received certificates in this program.

6. A blue brigade unit is established. Students are registered in this unit. They take participation in the social service activities, gender equality issues, save girl child program, gender equality campaign etc. They do survey for socio-economic knowledge of their own village community.

7. To complete the social responsibilities, the college has done two MoUs (memoranda of understandings). First is with the Community health Centre (Hospital) and another one with the Nagar Panchayat Patan. The students serve in the Hospital and organize camp in the college campus.

8. College students take part in Swachh Bharat Abhiyan, SVEEP voter awareness program, Plastic free campus, Tobacco free campus, Green & clean campus drives etc. For this purpose, an MoU has been done in 2020-21 with the Nagar Panchayat Patan.

9. Under the village adoption program, the village Demar (Patan), was accepted to do social service.

File Description	Documents
Paste link for additional information	http://www.govtccccollegepatan.in/newsData/D590.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

773

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching learning. viz., classrooms, laboratories, computing equipment etc.

The college has its own campus, in which there are four buildings. These are listed below:

1. Main Old-Building. This building was handed over in 2008. Initially, it was a 05 room building. It has two floors. The ground floor consists of Principal's room, IQAC room, office room, account section, NSS room, Examination control room, Girls' common room, and Geography Laboratory and in first floor, there are Physics labs., Chemistry labs, Commerce department, Political science department and classrooms.

2. RUSA Block- This block is also of partial two floors. The Ground floor consists of English language lab and seven other big-size classrooms having two room ICT facility. In the first floor, there are two big-size laboratories, namely Botany and Zoology labs. One verandah is also being used as botany classrooms.

3. Library Building- It has again two floors. The ground floor has a reading room, an office, a library keeping books and a room for keeping old books. In first floor, there are three rooms. One is

PGDCA classroom cum computer lab. Another is Seminar hall and the third room is a music practice room.

4. Hostel Building: This building has boundary wall. The college has started the hostel, through JBS committee. The hostel has opened now in 2021. This has twenty bedded rooms with light, fan, furniture, toilets etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium etc. The college runs its sports and games competitions in its own campus. Cultural and gymnasium facilities are also available in the college. We give the detail below:

(A) SPORTS FACILITIES

In 2020-21 there was Covid-19 pandemic, therefore sports activities were affected.

The college encourages sports activities. A number of players played district, university, state and even national level games in previous years. It provides indoor games as well as outdoor games. Some of the outdoor games are:

(i) Kabaddi (ii) Kho-Kho (iii) Handball (iv) Cricket (v) Badminton (vi) Table-tennis.

Some of the indoor games are available in the college are:

(i) Carrom board (ii) Chess (iii) Gymnasium.

The International Yoga Day is organized every year on 21 June. However, it was organized by online mode, due to Pandemic.

(B) CULTURAL PROGRAMS

The cultural activity was affected due to Covid-19 disease (pandemic) in 2020-21.

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, fancy dress, hair-dressing, rangoli, painting, mehendi, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc. There is a separate room for music preparation. Musicis prepared by Dr. Ku. Sadhna Rahatgaonkar, who is a famous singer of ghazal. Her ghazals can be listened in the Youtube. She has done her Ph.D. in this field and a book has been written by her with the Publisher Indira Kala Sangeet Vishwvidyalaya Khairagarh, Dist.- Rajnandgaon, Chhattisgarh, which is the only music University in CG.

Also, there are various music-equipments in the college, which is listed below:

List of equipments and other materials in the Music room-

(i) Scale changer harmonium (ii) Tabla (iii) Keyboard (iv) Kango-drum (v) Twelve-channel stranger (vi) Octopad (viii) Sikka mala (ix) Aiyanthi (x) Kadaa (xi) Kardhani (xii) Tabeej (xiii) Pahunchi (xiv) Shirts, etc.

(C) GYMNAZIUM

There is a separate room for Gymnazium under the sports section. This was inagurated on Nov.-2020 by the Principal and JBS President . The sports officer handles it beautifully and carefully.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.90757

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The N-list membership is purchased for the Library. Also, the listing of Booksare done according to following points.

1. Maintaining the Issue records of books.
2. Listing of books by Authors name.
3. Listing of books by Publishers.
4. Listing of books by Price.
5. Listing of books by subject-wise.
6. Listing of books by Item-wise, i.e., UGC, Book-Bank, SC/ST etc.
7. Receipt and Billing records are maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.31158

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 09 projectors in all, as on 2020-21. One projector was installed in next session 2021-22. The students of the college access the computer lab. The old college building and the library building are facilitated with the Wi-Fi connectivity. We have now 100 MBPS Wi-Fi data speed in the campus. There is open access of Wi-Fi connectivity to all students and staff members. All the departments of the college are provided with computer and other related accessories. Teaching staff member use the ICT facilities in their classrooms and laboratories. The different educational sites are shown to the students with the help of digital device. Teachers send pdf files and Youtube links, youtube lectures regarding study materials in their whatsapp and/or pendrive.

Most of the official works are done with the help of ICT. The college regularly maintains the IT facilities. The following are some basic facilities for updating:

1. Computers are formatted on regular basis.
2. The operator of the college formats the computer.
3. Anti-virus is regularly installed in the computer. All computers have anti-virus.
4. Wi-Fi connectivity is available in Principal chamber, Office-room, various departments including PGDCA, library and laboratories. IQAC has no computer operator for typing and other official works.
5. The CCTV is installed in every classroom.
5. The system of the college website is maintained by Ravi solutions, Gawli Para, Durg (C.G.). College pays fee for its service and maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.24275

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year each department gives a list of equipments, repairable or broken, called physical verification. However, some of these were affected due to Covid-19 pandemic. This point is detailed in the following steps:

Cleanliness maintenance:

1. There are employees for this purpose. One of them is government employee and other are JBS employees. JBS employees clean the campus daily. They sanitize the classrooms, staffroom, seminar hall, laboratory and veranda. One JBS employee looks after the plants. Toilets are cleaned daily.
2. Dustbins are kept in front of the classrooms. There are cleanliness captain nominated by the NSS in each classroom. The cleanliness captain reports if there is any dirty place in the campus. They also take part in the cleanliness awareness programs held by the NSS or in other activities in the offline period.
3. Since there is attendant against the sanctioned post, so these JBS employees clean the laboratory time to time under the supervision of the HoDs.
4. Water purifiers are maintained time-to-time.

The details of academic and support facilities:

1. There are generators for examination purpose, especially for occasional time. It is maintained by a skilled person..
2. Projectors, Computers, CCTVs, Wi-Fi and anti-virus CD etc. are maintained by a responsible officer. There is a technical officer for this purpose, under whom the non-teaching staff and computer operator operate these items.
3. If there is any mechanical or functional error in above academic and support facilities, the HoDs name to write an application to the Principal for its maintenance.
4. A professional mechanic also observes the issue, if the problem is not solved.

Maintenance of library and sports facilities:

There was a rotational scheme for distribution of books due to Covid-19 pandemic.

1. To administer the library, a post of Librarian is sanctioned. The post is full. A JBS employee is appointed every year. He keeps the library maintenance.
2. One post of sports officer is sanctioned. College staff as well as alumni of the college help him in this work, especially in ground making and organizing tournament.

Infrastructure and furniture Maintenance:

The building was constructed by the PWD (Public work department). The PWD whitewashes and repairs. Besides, the Nagar-Panchayat does minor construction, needed and demanded by the college.

There is arrangement of furniture as per the requirements. When required, the repairing work is also done.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1523

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	http://www.govtccccollegepatan.in/newsData/D592.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

145

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to the Covid-19 pandemic due to Covid-19 during the session 2020-21, the classes were organized by the online mode. For few days the college activities were offline. In those days, the activities of NSS, Blue brigade club, Red-cross and other extra-curricular activities including Yoga, 1-day NSS camp of village adoption program, door-to-door survey, Plantation, etc. were organized by maintaining the social-distancing. The village adoption program, vaccination awareness program etc. were organized by following social distancing norms. The Educational Calendar declared by the university is uploaded in the following file description. The examinations were also online. In many committees, students representation was done. The IQAC, Library, Sports, NSS, Blue-brigade club etc. nominated students representative.

File Description	Documents
Paste link for additional information	http://www.govtccccollegepatan.in/newsData/D591.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

54

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1-There is a registered Alumni Association that contributes significantly to the development of the institution. The aims of the association of the alumni are:

1. To get the student centric suggestions obtained from the feedback of alumni.
2. To get the suggestions for development of the college and its activities.
3. To receive the help in some common managerial problems such as- examination invigilation duty, conduction of sports events, etc.

The official name of alumni association is "Bhutpurv Chhatr Kalyan Samiti, Shaskiy Chandulal Chandrakar Kala evm Vigyan Mahavidyalaya Patan". It was established by the Principal of the college and registered under the "Chhattisgarh Society Registration Adhiniyam 1973" (Serial Number 44/1973). It's registration Number is 31041 date 13.10.2014 Durg, dist Durg.

To add new members in this association, the alumni can register online through the college website www.govtccccollegepatan.in

Every year, the college receives the feedback from Alumni. The College analyzes the feedback in tabular form and keeps the views and suggestions of Alumni. Important suggestions are discussed in staff meeting, IQAC meeting, or in JBS meeting. In this way the suggestions of the Alumni are followed, if found suitable. This feedback is analyzed as a numerical data by the IQAC. The suggestion and action taken report is then uploaded in the college website.

Our important and famous alumni are-

1. Sri Ashish Verma, OSD of the CM of Chhattisgarh state.
2. Dr. Mohan Lal Verma, Asstt. Prof. in Physics, SSCET Engg. College Bhilai
3. Dheerendra Chhatry, Asstt. Prof. Of Physics in Bharengabhata College
4. Chandrakant Kaushik, Commissioner, Rajnandgaon Nagar-Nigam
5. Ramnarayan Dewangan, Asstt. Prof. Mathematics, Govt. Engineering Bilaspur
6. Chandrashekhra Dewangan, Asstt. Prof. in Political Science (Contract),
7. Keertiman Rathor, CEO Nagar Palika Charoda
8. Nirmal Singh, Mahapor of the Nagar Palika of Charoda, Bhilai
9. Priyanka Dewangan, Asstt. Prof. in Political Science (Contract),
10. Hemant Baghel, Sports PTI, HSS Patan, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

6.1.1-The governance of the institution is reflective of and in tune with the vision and mission of the institution

In the session 2020-21, due to covid-19 pandemic, some major changes seen in the management in this HEI. For example, the normal offline classes, yearly academic activities, curricular and co-curricular activities, etc. were affected. College followed corona guidelines completely, satisfying related guidelines. There was a challenge of preparation of accreditation from NAAC for cycle-2; in this tough pandemic environment, with insufficient staff and online classes and work from home many times. These are also an example of good governance of the HEI during extreme like position in its history of 33 years.

In general, the college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college.

Our vision and the mission are as follows:

MISSION

- To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.
- To maintain excellent academic standard through innovation and effective teaching learning method in an appropriate environment.
- To transform the student as a golden citizen.
- To create a learning-friendly environment to make learning a joyful and fruitful experience.
- To provide faster scientific skills and academic excellence in this rural area.

1.

Empowerment of common rural students through quality education to meet the global challenges at the sustainable lowest cost.

GOALS AND OBJECTIVES

- To achieve academic excellence.
- To compete them at national and international level in various

areas of life.

- To develop leadership qualities.
- To develop all round personalities of the students.
- To provide orientation to students towards research.
- To promote the faculties towards quality research and examination.

The governance of the institution is reflective:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representatives, stakeholders, alumni and local management committee called janbhagidari samiti (JBS). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination cell, NSS, NCC, YRC, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc.

All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session.

For academic performance meetings with HOD's and faculty of various departments are done. Also, the teaching-progress is checked monthly by teaching register. Principal continuously monitors each room individually by CCTV installed system for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with finance committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college. The financial requirements are proposed by various committees and the Principal and the JBS committee approves it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2- The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are so many committees in the college. The college functions well by these committees. Every year the committees are formed. Formation of various committees is a better example of participative management. As an example, we discuss following committees and their activity to show the participative management.

NSS committee: Currently there are two units in 2020-21. Initially, it was started from one unit of 50 students from session 1994-95. Since then, the regular activities are done. Now, there are two units of NSS. The collective strength of the unit is 150 students.

In 2020-21, programs were organized keeping social distance, if and only if there was no lockdown period in college. Some program like Covid-19 awareness, Yoga day etc. were organized by online method. Similarly, the one-day camp in adopted village (Demar) and plantation program was organized by maintaining social distance according to covid protocol. But 7-days camp in village was not done, due to covid-19 pandemic.

However, in general, following activities are organized during offline period

- Every year there is constituted a "salahkar samiti" of teachers, who give suggestions.
- Every year NSS nominates some students as group-leader, and its activity body.
- Every year there is nominated cleanliness captain.
- Every year groups are constituted in the annual camp to handle many activities as well as cultural program, cleanliness program, cooking program etc. Students participated their works in these groups.
- In the quiz, and other events, student take part in groups, which have a group-leader.

- NSS reports its activity to the principal through the program officer.
- Each unit is monitored regularly by the university through "district coordinator"
- In important occasion, the capable NSS student participates in the district, university or state level events.

Similarly, other leadership property is developed in students, as well as in convener-staffs of the said committee. Moreover, below we give below, important points from which it follows that the effective leadership is visible in various institutional practices such as decentralization and participative management.

Examination committee-Our college is the center of annual examination, supplementary examination and semester examination for both regular and private students. It has nearly 2500 examinees in annual examination against 1709 enrolled students in 2020-21. Due to covid-19 pandemic diseases, no offline exam of annual 2021 exam held during the session.

On the general offline days, our college is the examination center of the supplementary examination. The college also runs the internal examination two times in a session, they are, quarterly and model examination. The college handles all examinations carefully and successfully by cooperative methods with no malpractices in exams. There are three shifts in annual examinations, each shift with a team of class-C and D employee. Every year before starting of annual examination, the college organizes an orientation program for all the invigilators and exam related team, i.e., superintendent, assistant superintendent and its team. It is to be noted that the invigilators come from other schools, and local JBS committee. This is the proof of effective leadership in our college.

Student Union is an excellent example of decentralization and participative management of the system of college practices. All the decisions are taken in this body regarding student's benefit. Constituted every year. Meeting is taken every year. But, due to covid-19 pandemic, physical meeting was avoided. Principal is the HEI is the patron and one senior teacher are nominated as in-charge of student Union.

Library Committee-Constituted every year. Meeting is taken every year. But, due to covid-19 pandemic, physical meeting was avoided

Sports committee- Constituted every year. Meeting is taken every year. But, due to covid-19 pandemic, physical meeting was avoided.

However, the inauguration of open zim was done, and student, parent and local body members were presented obeying the corona guidelines.

Anti-Ragging Committee: The Anti Ragging Committee is another body where the governance of the college reflects as decentralization and participative management. Every year the representatives of students, parents, police, common rural men are nominated as stakeholder of the HEI in the anti-ragging committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1-The institutional Strategic / perspective plan is effectively deployed

Strategic plan and deployment

1. Teaching and learning:

Offline classroom teaching was not effectively deployed because of Covid-19 pandemic. Most of the session 2020-21 passed in online teaching from. Staff and teachers were presented in rotation pattern as directed by Covid guidelines. Out of these hurdles, the teaching and learning plans were effectively deployed. Some of these were following:

1. Faculty members maintain a Lesson Execution Diary which consists of the date, period of class taken and the topic handled.
2. The teaching-time table is prepared by a committee. The teaching plan is prepared for each month, before the starting of the month. The teacher maintains this diary every month.
3. Faculty members are also encouraged to attend faculty developing programs outside the college conducted by other institutions. Due to this reason, there is no limitations on number of programs to be attended, provided the teaching work do not suffer.

1. Community Engagement-

1. Regular Field Work by NSS- The NSS students were not generally placed for regular activity, due to Covid-19 pandemic. Besides, the student served in the community by obeying covid guidelines. They also take awareness programs on this disease. Some of them are, online covid awareness program, wall painting, slogan writing, mask and sanitizer distribution, sanitization of villages and school campus, helping in covid vaccination center, Free teaching in Mohalla class called Vidyadan Yojna, which was conducted in college since last 4 years. etc. Many times, they carry out community development activities in the community.
2. Village Adoption-The NSS of the College adopts one or two villages, where they do their activity of community development. This year the adopted village was Demar. Vaccination awareness camp was organized in this village. The blue brigade team adopt and run the awareness in Akhara village. It was a survey program run by NSS.
3. Special camp in village-One special camp of NSS is organized every year, in which the students of NSS go to get introduction with village and do their constructive social work there. It was done successfully, satisfying the Corona guidelines.
4. Red Cross Society: The College carries out regular activities under Red Cross Society. Some of them are blood checking, anti-worm pills distribution, AIDS awareness program and general health and hygiene awareness program.

1. Constructive Engagement-

1. Literature and Cultural understanding among students- It is developed by taking various programs. This program was also affected. No cultural program organized this year, due to pandemic disease.
2. Career and counseling programs are organized time-to-time. It was also affected this year.
3. Motivational lecture of experts can't be organized. The college followed the guidelines on covid-19.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is a government institution. It follows all the government rules. The institution is affiliated to HEMCHAND YADAV University, Durg. The Guidelines of Government are applied effective and efficient manner. This can be seen from many examples. The principal applies all the order, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines:

1. Order received by the Affiliated university
2. Order received by the Department of Higher education, Chhattisgarh Government
3. Order received by the UGC.
4. The order received by MHRD, GOI.

The principal is the main decision maker for the suitable action and management.

The effectiveness of the college to run the institution effectively is done by various committees. This committees are constituted by the principal, at the beginning of each academic session every year. The aim is to deliver the governance to its stock holder at each level for various actions. Some of the committees are listed below:

1. Admission committee
2. Student Union committee
3. Discipline committee
4. Anti-ragging committee
5. Library committee
6. NSS and environment maintenance committee
7. UGC committee
8. Purchase committee
9. Internal examination committee
10. IQAC committee

11. Purchase committee
12. Cashbook committee
13. Result Analysis committee
14. Yoga diwas committee
15. Cultural and literacy committee
16. NCC committee
17. YRC committee
18. Sports committee
19. Physical verification committee
20. Mansi college literature committee
21. Annual, Semester and supplementary examination committee
22. Any other committee at the time of program, etc.

Since, the Principal is the head of the institution, he/she is directly responsible for the functioning and growth of the college in various issues like administration, academics, co-curricular, extra-curricular and extension activities.

Below, we discuss policies of governance regarding its stakeholders:

1. Department -At department level, the HoD's of the departments are responsible for coordinating all departmental academic programmed of the college. Faculties are responsible for the academic and co-curricular activities of the students.
2. Functions of Various bodies: For the complete functioning of college activities, there are so many committees mentioned above. The function of every committee in the Institution is well defined. . Every committee consists of one convener, some staff-members, one or two employees of group C/D and student, wherever needed. The committee together plans for the activity, and takes an approval from Principal. All convener report to Principal and Principal monitors the effective functioning of these bodies.
3. Appointment and Service rules: There are two types of appointment in the college. First is the government recruitment and the other is by the Local Janbhagidari (JBS) Committee. Government employees and faculties are appointed and governed by the government's rules and service-conditions, The JBS employees are appointed for a fixed time-period for each session for teaching purpose. Their payments are decided by the Local-Janbhagidari committee. There is no service rule for them.
4. Promotion: Promotion is according to government rules There is no policy of promotion for the JBS member, because it is a temporary

system to hire the teaching staff for some limited time period for teaching in self-financing course.

5. Grievance Redressal Mechanism: The college has a mechanism to solve any Grievance raised by any teacher, employee or students. The complaints, issues and difficulties of the Stakeholders at individual as well as College level is solved using this mechanism.

6. Students: The students have their class representatives and the Student Union is ready to tackle the complaints. Further, student can approach the principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1- The institution has effective welfare measures for teaching and non-teaching staff

In our institution, various staff-welfare schemes are conducted as

per Government rules, especially the leave during employment and post-employment, financial benefits. Besides, from that there are other welfare schemes run by the college.

Following are the main existing effective welfare measures for non-teaching staffs:

1. Rule of GPF/CPF/DPF benefits- for provident fund.
2. Rule of GIS benefits - for group insurance.
3. Medical leave and maternity leave, for eligible members.
4. Rule of E.L. [earn leave]
5. Advances for grocery
6. Summer, winter and other gazette holidays
7. Casual leave and optional leave. There is a separate register for this purpose.
8. Uniform to class-D employee
9. Free internet and wi-fi facility to all non-teaching employees in the office; but not for their personal use in office time.
10. Combined tea-club with teaching staff.
11. Free books, GK-books, magazines and novels to increase reading habits in non-teaching staff.

Please refer below, the list of financial beneficiaries.

Following are the main existing effective welfare measures for teaching staffs:

1. Rule of GPF/CPF/DPF benefits- for provident fund.
2. Rule of GIS benefits - for group insurance.
3. Medical leave and maternity leave, for eligible members.
4. Rule of E.L. [earn leave]
5. Rule of medical reimbursement, as per government law.
6. Summer, winter and other gazette holidays.
7. Casual leave and optional leave rule.
8. Free internet and wi-fi facility to all non-teaching employees in the office; but not for their personal use in office time.
9. Text- books, reference-books, GK-books, magazines, journals and novels to maintain reading habits in teachers.
10. Attending facility of refresher course, orientation course, seminar, workshop, conference, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5-Institutions Performance Appraisal System for teaching and non-teaching staff

There are two types of Performance based evaluation. The first is called "PBAS [Performance Based Appraisal System]" and the second is called "Annual Secret-Report". The PBAS provides a feedback system for the faculty members. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. This system encourages them to make excellent performance in area of teaching and learning.

The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related information [duly signed by the principal], and Part-D: Comment on the self-assessment by the Higher-Education Department of Chhattisgarh Government.

The main part, i.e., Part-B consists of 4 categories. Category-I includes "Teaching-learning and evaluation related activities of total 125 marks. Category-II includes "Co-curricular, extra-curricular and professional development related activities of total 50 marks. Category-III includes "Research and academic contribution" having no boundary of marks. Category-IV includes "Summary of the API" to be filled by the teaching faculty.

Another type of evaluation is called the secret-report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the principal. It is then sent to higher authority of the Higher Education Department of Chhattisgarh Government.

JBS staffs are contractual service in nature of employment hence they are subsequently appointed on the basis of merit and feedback of students in relevant faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1-Institution conducts internal and external financial audits regularly

The college conducts both internal and external financial audits regularly from appropriate component person at each year with 3 to 6 months from end of financial year.

External Audit:

External Audit is conducted by the following agency:

1. Team of Higher education of Chhattisgarh

This team of auditors comes in particular period of time interval to audit government allocation and disbursed items and reported

according to government guide lines. This team is constituted by the Higher Education of Chhattisgarh Government.

1. Chartered Accountant of the Institute

Practicing members of the institute of chartered accounts of India annually audited books of accounts of institutes and after audit, the Auditor provide certificate of audit of the financial statement in prescribed manner.

Internal Audit:

Internal audit is done by checking all bills and vouchers by a team college member in the the college. Every year Principle constitutes this team, having one member from economics or from commerce. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

INTERNAL AUDIT REPORTS OF THE JANBHAGIDARI SAMITI

JBS and Self-Financing AUDIT Report 2020-21

<http://www.govtcccollegepatan.in/newsData/D583.pdf>

File Description	Documents
Paste link for additional information	http://www.govtcccollegepatan.in/newsData/D583.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

31.98800 (<http://www.govtcccollegepatan.in/newsData/D583.pdf>Self-Finance=2159000Rs, JBS=1039800Rs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3-Institutional Strategies for mobilization of funds and the optimal utilization of resources

In every institute, the availability of funds is very essential for any type of developmental work. It is also true that the mobility of funds is also important. If the mobility of funds is in the right direction the institution grows fast. The college start in 16th august 1989 with 58 students of B.A.-I. In the last 30 years the college developed nearly 30 times. This could possible by the proper utilization of funds, as well as proper approach and support for development from the stake holders of the institution, and a proper monitoring by Principal. The Principal is the main and only one authority to spend the funds of all types. All the vouchers of expenditure sanctioned by the principal. However the Principal constitutes a body to give suggestion to spend the money, called the purchase committee. This committee is constituted every year in the beginning of the session, or whenever needed.

The allocated fund is utilized to purchase equipments, chemicals, furniture, books for library, maintenance and construction work, if any. There are following types of funds received by the college, and its Strategies for mobilization are listed below:

1. UGC fund- This fund is received from UGC, CRO, Bhopal. Our college code for UGC is 202013. The allocation of UGC is given under some specified scheme, after demanding for it. For example, if the fund is for girl's hostel, then the PWD is authorized for it. The amount is transferred into PWD's account. If the head of expenditure is for some other specified purpose, then the committees of concerned department meet with Principal and discuss about the expenditure according to its budget.
2. RUSA- the fund received under RUSA head, for the specified items than it is followed by all prescribed government rules

and norms of sanctioned and disbursement as per government norms subject to audit of particular items. For example, if the fund is for construction work, then the amount is given to PWD. If it is for preparatory grant, then suitable program is organized under college RUSA committee. With the permission of Principal. In this line, the construction amount was 20 million for 8 new classrooms. Money was in balance. Then a proper permission was taken to make laboratory rooms. After all construction, a utility certificate is generated by PWD.

3. Equipments: Equipments are purchased according to need. The HoDs sent proposal to purchase the item. With principals After receiving approval of funds, the quotation is invited and a purchase committee monitors the purchase under the supervision of Principal. Bills are audited by the Chartered Accountant, at the end of every FY.
4. Vidhayak Nidhi: There are some items for which the MLA fund is obtained. College purchase suitable item under SOP.
5. Janbhagidari Fund self-finance fund: This is very important fund to run the self-financing courses of the college. It is to be signify that 7 out of 10 PG courses (degree/diploma) is run under the self-financing scheme. The main aim of construction of LOCAL JANBHAGIDARI COMMITTEE is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector. On the other hand, the Local JBS committee decide how much fees from all students and from self-financing students is to be collected per year, except the governments pre approved fees. The fund is mainly spent for the salary of JBS teachers and student welfare-oriented items. This fund is also audited by the Chartered Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college assures its quality through IQAC. The IQAC came into Existence on date 22.06.2012. The aim of formation of IQAC is the same as it is mentioned in the NAAC guidelines in its portal. In the

clear sense, its aim to try to increase the academic developmental environment through IQAC. It has a standard guideline provided by the NAAC. The committee decided to go for NAAC accreditation of the institution first time, and did this in November 2014. It was 2.37 i.e., grade B by NAAC. The functioning aim of the IQAC is to develop a system for 3C, i.e., conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

In 2020-21, it was cycle-2 accreditation, which completed successfully in the covid-19 pandemic time. When offices were satisfying Covid-guidelines, vaccination was not in existence and students were not available in college. The classes were being taken online, the new idea of teaching-learning.

The institution applies several quality assurance mechanisms under academic monitoring committee, as follows:

1. Feedback analysis received from the stack-holders, viz., from students, parents, teacher and alumni. This process is online.
2. The feedback is analyzed, tabulated and uploaded in the college website.
3. The suggestions received from these stack-holders are put in-front of the principal. He/She decided to follow or not to follow the suggestions received according to its applicability and suitability.
4. Demonstrations of the various proposed activities leading to quality improvement.
5. Action taken reports are then published in the website.
6. Collection, maintenance and analyzed documents are prepared and maintained.
7. Preparation for academic audit as per the guidelines.
8. Preparation of annual quality assurance report (AQAR) yearly.

Academic Audit through IQAC:

The IQAC collects the academic audit report of each department every year. The aim behind it is to increase and maintain the quality of education. At the beginning of academic session, the committee collects academic plan including publication, extension activity, innovative assignment, ICT based activity, students' competition, seminar and workshop supposed to organize for better performance. The SWOT analysis is done by the respective HoD's of the department. The department evaluation report is then put in-front of the principal. The department evaluation report is then uploaded in the website.

Here is the Certificate of NAAC evaluation of cycle-2

<http://www.govtcccollegepatan.in/newsData/Report359.pdf>

File Description	Documents
Paste link for additional information	http://www.govtcccollegepatan.in/newsData/Report359.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2-The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle- Incremental improvements made for the preceding five years with regard to quality; For second and subsequent cycles- Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

The internal quality assurance cell (IQAC) established on date-22-06-2012 in the college. Since then its focus on improvement of quality is being done by various methods. For this the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Here is some example of it:

1. Academic review in beginning of the session- There are 3 main meeting of academics is organized in a session. First-at the beginning of the session, second-before annual examination and third, at last of the session. In this meeting the internal examination committee, HoDs of the departments, and college faculty meets. At the beginning of the new session, a new timetable is prepared, the academic calendar of the university and college is discussed, and other committees for the college activities are constituted. Also, a discussion by HoD's on Result analysis is done in front of the Principal. Before annual examination, the instructions to invigilators,

superintendent, workers and examination committee members are given by the examination center superintendent.

2. IQAC prepares a tabulated result analysis. In the formal meeting of IQAC, the review of Examinations Result is done. This is also called the academic audit. Here the Result analysis is prepared and tabulated.

3. Filling the post of Janbhagidari teacher: There are 7 out of 10 PG courses in this college. The availability of teacher is done by the fund of Local Janbhagidari committee. At the beginning of the session, advertisement is issued, and the qualified teacher is selected through merit. There are some other courses, for which teachers are kept. For example, English, Commerce, Maths, Hindi, Sociology etc. Because the workload is more than the post sanctioned by the government. This is also filled by this advertise.

4. Use of ICT in teaching and learning: The IQAC motivates the HoD's to use the ICT. The HoD give the message, notices and study material to students. For these purpose, many HoDs has created whatsapp group. For students. The educational use of social-media has also been utilized to establish communication with the students and peers.

5. Smart-board/Projector/PPT presentation: Some classrooms have smart-boards. Here, projector is used. Teacher occasionally take, but not regularly their classes through smart-board, ppt presentation. Motivational lecture and guest lectures are also organized with the help of Smart-board/Projector/PPT presentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a co-ed college. Both girls and boys study here in a common classroom. The college maintains the gender equity. The college ensures that there is fair and impartial treatment with students of both the genders. The college makes sure that the equality in treatment with students of both the genders is maintained. All the students get equal opportunities in all the activities of the college. The college is careful about maintaining and promoting the gender equity. The college takes care about the safety and security of all the students of the college. There is a help-desk facility available in the college that provides with all the required information and guidance to all the students of the college. If any student or any parent has any query, the help-desk official provides with the required reply. This facility greatly helps the stake-holders. There are different committees in the college functioning for the development of all the students of the college.

The college takes care about displaying all the notices that are relevantly related to the students of the college on the notice-boards of the college. The information and notices relevantly related to students are uploaded on the website of the college so that the students of the college may see the information and notices there. To maintain discipline is the college is the main aim of the institution. In the front of the main gate a peon checks the Identity Cards of the students. This activity helps in maintaining discipline in the college. Following are some measures of gender equity programs done by the college:

1. **Women Empowerment Cell**-The college has an anti-harassment cell. The aim of this cell is to promote a culture of respect and equality for female gender and also to monitor the treatment with women in the college. The college forms an anti-harassment cell for the welfare of women as per the norms specified by the government bodies. There are different types of programs and activities organized in the college that promotes the gender equity.
2. **Internal Compliance Facility**-The college has an internal Compliance facility system. Any student of the college may complain about any issue of discrimination. The college website also provides such facility to the students of the college. Any student may directly contact the Principal or the in-charge teacher of the college in case of any need.
3. **Separate Girls' Common room**-The college has a common-room for girls. The girl students may take lunch there. They may rest, relax and refresh there. The purpose of common room facility for girls is to create a stress-free environment.

Safety and Security Measures:The college keeps the issue of safety and security of its students on the top of its priorities. The identity-Cards of all the students of the college are checked at the main entrance of the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:

- Solid Waste Management-

College has a place on its campus where the solid wastes materials are disposed. It is to notice that in the state of Chhattisgarh keeping a particular place for dumping the solid waste is in its culture. Therefore every house has its own Solid waste management system. This system is called 'Ghurwa'. It is to be noticed that there is flagship program of the state government that comprises of the concept of solid waste management. Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.

- Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the state government.
- Biomedical Waste Management- There is no biomedical waste management system in the college.
- E-waste Management- There is no e-waste management system in the college.
- Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.
- The e-medical Waste Management- There is no e-medical waste management system in the college.
- Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	<p>C. Any 2 of the above</p>
---	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>D. Any 1 of the above</p>
--	------------------------------

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>
---	------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Tolerance and Harmony towards Cultural Diversities - The teachers and the other staff members of the college along with the students of the college celebrate different cultural programs in the college. Some of such programs are as follows: the New Year Day, the Teachers' day, welcome and farewell programs and some other

important days. There are some other types of activities like rally, oath taking, plantation drive, the Youth day and the NSS day held in the college. All the staff members along with the students of the college participate in many cultural and sports activities. It develops very good social understanding in the stake-holders of the college.

Linguistic Diversities - The college is located in the area where people use Hindi and Chhattisgarhi in communication. Many people use English also as the medium of English. The official works are mainly done in Hindi and English. Hindi, English and Chhattisgarhi are the parts of syllabi also. All the stake-holders of the college respect and honor all the languages. There are different types of cultural programs done in different languages. There are various programs done by the department of Hindi in Hindi and Chhattisgarhi. The department of English also organizes different activities to enhance the language skills of English in the students of the college.

Summing Up- The college believes on the unity in the society. The college works for the national unity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college tries to sensitize the students and the employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of the citizens. Some of them are below:

Every year the Independence Day and the Republic Day are celebrated in the college. All the staff members and the students of the college participate in them actively. All the activities are done as per the spirit and values of the occasions.

To enhance awareness towards democracy and its values some special programs are organized. For example, the Voter awareness program,

i.e., SVEEP is organized by the college. Rally, Oath Taking, Competition and various other activities are organized. Students are motivated to take part in the voting in elections. The NSS unit of the college celebrates the National Voter's Day every year.

The teachers and other staff members are allotted different types of duties during the Parliamentary election and the State Assembly Election. They are also engaged in conducting of the elections like-Gram Panchayat, Nagar Panchayat and Nagar Nigam. They are also given duties like vote-counting. There are different types of activities done in the college that play very important roles in developing the democratic values in the students of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national festivals, important days, Jayanti and festivals in a healthy environment. The Independence Day of our national festival is celebrated on 15th August every year and the Republic Day is celebrated on 26th January every year. The college celebrates all the national festivals. On these days all the martyrs and all the freedom fighters are paid homage by Principal, staff members including teaching and non-teaching staff and students of the college. It is notable that Patan area is well known for its freedom fighters. The New Year Day and Holi are the two festivals among the many other festivals that are celebrated by the teachers and the other staff members of the college ceremoniously. All the other important festivals of India are also celebrated to show unity and integrity and brotherhood. Every student celebrates these festivals. Some students present slogan, song or lecture on these occasions. The Yuva Diwas and the NSS Day are also celebrated in the college in which students gather in a room and yell slogans, deliver lectures and sing songs. Some competitions are also held.

On the National Unity Day, students, teachers and other staff members take oath for national unity. On the International Yoga Day, has been celebrated online. In this program all the staff members and the students of the college participate actively.

Some regular events of the above mentioned programs were done due to Covid-19 pandemic. It was then celebrated through online mode.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1-Format for representation of best practices

BEST PRACTICE-1

TITLE OF THE PRACTICE:-"Vidyadan Yojna" (Donation of Education, Free Teaching in Mohalla Classes)

OBJECTIVE OF THE PRACTICE:

- To expand the education in rural areas through the help of college students.
- To aware NSS and all students with challenges in school education, specially during covid-19.
- To understand the distance between school-education and college-education.
- To educate rural children with the help of college students.
- To develop the personality of college students through the activity in education.
- To fill the gap in those subjects in which the school children are weaker

THE CONTEXT:

Though this scheme is effective in our college from last five years, but in Covid-19 pandemic this scheme helped school children to cover their course content through Mohalla Classes. Our student comes from those rural areas where there are lack of school teachers. The school student can't study all subjects in school due to the lack of teachers and due to Covid-19 pandemic. Even they can't afford home tuition fees. Due to this reason, the children were weaker in these subjects. This was observed by NSS unit of the college and it decided to launch the Vidya-dan Yojna in these rural schools. From this step, our student can help children in their education.

The aim of the NSS unit is to develop all round personality through social-services. Similarly, the aim of the college is to expand its education in rural area both in quality and quantity. The Vidya-Dan Yojna is full fitted in these aims. By participating in this activity, student can develop their personality also. The participation in the Vidya-dan Yojna is a part of the activity of NSS volunteers. Non-NSS students also have taken this scheme, and taught in Mohalla Classes.

In such situation, the school education and our student helped each other to educate the school children in weaker subjects. The students went to their own village to teach in their vacant time (by satisfying Covid-19 guidelines). Some time they teach them in Sunday or holiday.

THE PRACTICE:

The student decided to select to teach the school students for their NSS activity. For this aim, our student talked with school. NSS student taught the children in their vacant-time. and even those days when they did not goto college. Those subjects are taught by students in which there were noteachers. Due to this practice, the school children covered their weaker subject.

EVIDENCE OF SUCCESS:

NSS student get their B-Certificates after presenting an oral and written exam for their activities. The participants of Vidya-Dan student got their B-certificate by mentioning these activities. A panel of interviewer for B-certificate is formed every year, and their members select NSS student for the B-certificate. Vidya-Dan NSS student succeed to got these certificates. Also, there are photographs uploaded in college website, indicating the teaching in schools. See the link for complete report:

<http://www.govtcccollegepatan.in/newsData/D573.pdf>

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

There were so many problems, which the students and NSS unit encountered and finally they succeeded in it. Some of these were, to select those schools in which there were no teachers. Second problem was to settle or shifting of time-table for teaching for our students. Third problem was the selection of such students who lived in the same village for Vidya-Dan Yojna. Fourth problem was to indicate the school management and to prepare for ready on it. The human resources for this scheme were school students. They were selected such that they can teach in their vacant time.

NOTES (optional):

Our student collected the photos of teaching themselves to the school student in their schools or, in Mohalla classes, to put in their records. Some records are kept by NSS unit. The interest and satisfaction of NSS student feels them to make a successful human being in their life.

TITLE OF THE PRACTICE-2:

"Health Awareness Practices"

(Service to Humanity: A bridge between HEI and Society)

OBJECTIVE OF THE PRACTICE:

- As a social responsibility of the HEI, we like to give an extra effort in creating health awareness.
- With regard to the health issues, our aim is to keep a continuous practice to create an awareness in the stakeholders to be health aware citizens.
- The anemia, sickle cell disease, stomach worm, leprosy etc. are many diseases around us. Our aim is to instill health practices in the stakeholders.
- The session being badly affected by the Covid-19 pandemic, the institution has realized the value and significance of good health. The institution will initiate a drive to spread awareness to protect all the stakeholders from the Covid-19 pandemic.
- To create an awareness in the society about covid-19 pandemic, the institution will use its resources including students and staff members. There will be varied programmes initiated and implemented by the institution. Some of the programmes will be as follows- online covid awareness program, wall slogan writing, social media campaign, N.S.S. and Red Cross programmes.
- To help the health workers when feasible.
- To help the health department in vaccination.

THE CONTEXT:

In the state of Chhattisgarh, some diseases are common, e.g., anemia, lack of nutrition, sickle-cell, stomach worm, low weight etc. The college try to remove these problems from students and make an environment of awareness in society. For this, the Youth Red Cross (YRC) and NSS units are active. Every year we conduct awareness rally, wall slogan writing, essay competition, quiz competition etc. besides YRC organizes general health check-up camp, anti-worm tablet distribution camp, blood-group checking camp, nutrition awareness programs, leprosy awareness etc. in the institution. The rally and survey on nutrition awareness in the adopted village is organized by the NSS units. Sometimes the invited lectures are also organized by the red-ribbon club, the blue-brigade club, the NSS and YRC, units.

In 2020 due to the Covid-19, there was a lockdown declared by the government authorities. There was a huge crisis for humanity

worldwide. It was a very tough period and challenging situation for humans to save their existence. The schools and colleges were completely closed. The administration, police department, health department were on duty. During the worst period of the Covid-19 pandemic, there were many other diseases too arising. The students of the institution faced worst academic problems as their classes were not conducted offline. The institution, as per the government rules, arranged online classes during the lock down period or the period wherein the offline classes were not allowed.

The students come from rural areas where there was lack of awareness about this disease. But the college and the students accepted these challenges and tried to aware the villagers, school children and health workers following all covid norms. Our students helped in creating awareness for sanitization, vaccination and maintaining social distancing etc.

THE PRACTICE:

Following practices were done during 2020-21 onwards:

- An MoU was done with Swami Atmanand Community Health Center Patan.
- Organizing an online webinar on covid awareness program.
- Serving in vaccination center to help in vaccination.
- Help in sanitization in School campus and different villages.
- Help in wearing mask, maintaining social distance, cleaning hands etc.
- Organizing the Covid-19 awareness in the adopted villages.
- Organizing vaccination program on the College campus through the NSS and the Youth Red Cross Units.
- Staff participation in getting vaccinated.

EVIDENCE OF SUCCESS:

- Vidyadan Yojna effectively implemented and 73 students teach free in Mohalla class. See the link for complete report: <http://www.govtcccollegepatan.in/newsData/D573.pdf>
- 13.08.2021- Vaccination program in College by NSS with help of CHC Patan. Total 150 benefitted.
- 10.07.2021- Staff members went to hospital, vaccinated themselves and helped to hospital workers.
- 23.06.2021-Certificate "ROKO aur TOKO" to student GOLENDRA KUMAR for covid help.
- 13.05.2021-Sanitization by SUMIT KUMAR and KOMAL in the Jheet

school campus

- 19.04.2021-Sanitization by DIKESH KUMAR in village JARWAY.
- 08.05.2021-Online covid awareness program organized by college NSS unit with the help of CHC Patan. Link address google-meet xue-sydu-rzo. More than 50 students participated.
- 22.12.2020-Wall slogan writing in leadership of GOVIND NISHAD of B.A.-III year, the NSS team leader.
- 15.04.2020, 08.05.2020, 10.05.2021-Face mask making, home sanitizer making and free distribution to villagers and women in the leadership of Anju Chhekar.
- 25.02.2021-One day camp organized in adopted village Demar on topic- Covid awareness.
- 26.01.2021-JYOTI VERMA-B.A.-III went to Republic Day Parade New Delhi and won Certificate from Hemchand Yadav University, Durg.
- 16.11.2021- Vaccination program organized in college by Youth Red Cross unit with the help of CHC Patan, in which 88 students vaccinated.
- 15-16 Sept 2021- Vaccination of staff members before PEER TEAM VISIT for NAAC evaluation.
- 12.02.2021 Essay competition, Poster making competition and Quiz competition by the Red Cross Unit of the college.
- Certificate won by Madhu Verma, Golendra Kumar, Vinita Nirmal, Tikeshwari Sahu, Pallavi etc. students
- Yoga certificate won by Govind, Dr. Pushpa Minj, Chandrashekhar Dewangan, etc.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

It was a tough situation as the pandemic was spreading day to day. The sources of livelihood of villagers were affected. The offline classes were stopped during the periods when the Covid-19 pandemic was spread far and wide. Due to the lack of resources, some of students did not have smart mobile phones. Due to the same reasons, students could have sufficient internet data facility. In the session, there were some problems in vaccination drive. There were many difficult situations in keeping protection from the Covid-19 pandemic.

File Description	Documents
Best practices in the Institutional website	http://www.govtccccollegepatan.in/newsData/D573.pdf
Any other relevant information	http://www.govtccccollegepatan.in/newsData/D598.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our Institution follows the Vision, Goal and Objective in the Priority basis; therefore, the Gross Education Ratio (GER) is continuously increasing. The education quality is good, as there are merit students every year. The Vision, Goal and Objectives are following:

OUR VISION- Empowerment of common rural students through quality education to meet the global challenges at the lowest cost

OUR GOALS AND OBJECTIVES

1. To achieve academic excellence
2. To compete at the national level and the international level in sports
3. To develop leadership qualities in students
4. Excellence in personality development
5. Orientation of students towards research
6. To promote the faculty towards quality research

We fulfill our Vision, Goals and Objectives in the Mission mode, which are determined by this HEI

This institution was established on 16th Aug 1989. It celebrated its silver jubilee on 16th August 2014. The aim of starting of the college in this rural area was to provide an opportunity to the rural students of this area, especially the rural girl students to pursue the higher education for their development and the progress of their families. The college gives exposure to the rural students to get opportunities to participate in different curricular, extracurricular and extension activities very actively. This is done by various committees, e. g. by the NSS Unit, Youth Red Cross Unit,

career counseling committee, Red Ribbon Club, Blue Brigade Club, etc. The programs for student provide with a platform to develop their academic excellence as well as their co-curricular and extra-curricular skills. These programs help in developing personal, professional, cultural, social consciousness, alertness and responsiveness of the students of the college.

Low Cost Education is Effectively Provided --The admission fees of the students are very low. All the scholarship schemes initiated by the government authorities for the college student of the state run in the college.

Empowerment of Rural Students through Quality Education - The library facility is given to all students. The students of the college are provided with the internet facilities in the library and the laboratories to have access to the study materials. It proves our policy of giving education to help the students of the college for their academic excellence, as well as for the empowerment of common rural students through quality education.

Quality Education to Meet the Global Challenges- There are a few government colleges which provide with the self-financing courses and take responsibility to give education to rural students in each field of education under one roof. Our college has taken this challenge of enhancing GER (Gross Education Ratio) and provide quality education successfully. There are 7 self-financing courses, i.e., M.Sc. in Chemistry, Botany and Zoology; M.A. in Economics, Geography and Hindi, and PGDCA (Post Graduate Diploma in Computer Application).

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE PATAN,
DIST.-DURG (C.G.) 491111

AISHE: C-21675 NAAC: CGCOGN15565 UGC: 202013

Email: patancollege@gmail.com website: www.govtccccollegepatan.in

IQAC AGENDA OF THE YEAR 2021-22

The IQAC committee approves the following AGENDA for development of internal quality assurance of the college in the session 2021-22.

AGENDA 2021-22

Cycle-1 Accreditation was done in Dec. 2014. In the session 2021-22, Cycle-2 Accreditation will be done by the NAAC. The SSR was accepted on 22.04.2021 and after filling the declaration by Principal, the Peer team will visit for evaluation.

In 2021-22 following Agenda will be apply in college:

1. In the Covid-19 pandemic, the Academic calendar will be decided by the Department of Higher Education, Government of Chhattisgarh and by Hemchand Yadav University Durg. Keeping the pandemic issue in mind, all the teaching activity will be done. All the HOD's of each department will observe the calendar of Academic Session 2021-22. University Calendar can be observed from the website of Durg University: www.durguniversity.ac.in This calendar is also uploaded in the college website www.govtccccollegepatan.in in the link <http://www.govtccccollegepatan.in/newsData/D571.pdf>
2. In the beginning of the session, for curricular and co-curricular activities, respective committees should be formed by the Principal and the staff should follow it strictly. Committee 2021-22 can be observed from the following link <http://www.govtccccollegepatan.in/newsData/D566.pdf>
3. Teaching time-table should be prepared according to the University syllabus. All UG/PG should be run accordingly. The Unit test, Quarterly examination, Model/internal examinations and Practical work, Project Report, Field/Survey work will be done accordingly.
4. Plantation, Swachha Bharat Abhiyan, NSS regular activity, Special camp, adopted-village program etc. and B and C certificate activities will be done timely. The Eco-club, Youth Red Cross program, Sports, Literary and Cultural programs and all National festivals and Important days will be celebrated according to Government instructions.
5. Teacher should be inspired to participate actively in research activity. They should be motivated to take part in FDP e.g. Orientation program, Refresher course, Workshop, Seminar, Paper presentation and Research paper publication, online

webinar, Uploading lecture in you tube, etc.

6. The college and IQAC will welcome our teacher if they nominate himself as research guide. Proposal for research center will be sent to the University to make research center of at least 01 Department.
7. For community services like NSS camps, NCC & Red-Cross activities, the program should be organized after Government's instruction and guidelines of Covid-19. Help in awareness on vaccination and vaccination service will be provided to concerning Hospital or villages, through NSS and YRC.
8. New teachers should be appointed/Reappointed in college through Janbhagidari (internal resources) for UG/PG classes to teach PG classes of self-financing programs.
9. Feed-Back form will be online for all the stakeholders of the College. It will be analyzed and uploaded in college website after the end of the Session.
10. The NAAC evaluation will be done this year. According to their suggestion, and instructions, college will take action for development. In this regard, the preparation will be done according to NAAC guidelines and Government's instructions.
11. New courses of B.A. in English literature, M.Sc. in Physics and M. Com. has been started from session, 2020-21. Its affiliation for this session 2021-22 will be done by the University Affiliation team. Teachers, rooms, books and infrastructure facility for these courses will fulfilled.
12. Women's Hostel will be started, after suitable action from Government. Five posts are created to conduct Hostel in the year 2019-20. Due to Covid-19 pandemic no student admitted. Hostel is now ready and above 05 posts are not filled yet.
13. A letter was sent to the Government authority to start making the boundary-wall of the College and Hostel. It has been completed in session 2020-21. The campus is now secured.
14. The sports department open Zim has been started and students as well as citizens will be motivated to do physical exercise regularly in it.
15. N-list facility of library has been started. Library and teaching staff will be motivate to all student to use this facility.
16. SBSI, NSS camp, outreach program, Cultural and literacy activity. The opening of college for offline classes, Exams, Practical classes, and other activities will be done after the Guidelines for Corona, Covid-19.