



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE

PRINCIPAL, GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND
SCIENCE. COLLEGE PATAN, DIST-DURG (CHHATTISGARH) PIN-491111
491111

www.govtcccollegepatan.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The College came into existence by an order of Government of Madhya Pradesh to start class B.A. Part-1 from session 1989-90. Since then, the journey of the three decades is running successful from its opening date 16-August 1989. Initially the college started in the old laboratory of 2 rooms of Govt. HSS Patan. This journey gives the college tremendous scope and energy for continuing its dynamism in this fringe rural region.

The students admitted to UG, PG and Diploma courses are from a heterogeneous and rural background. Nearly 90% students belongs to SC/ST/OBC categories amongst them most of the students comes under BPL income group. The education awareness in girls can be known from the fact that the gender ratio of the college is two-third to that of boys. We provide all the possible and feasible facilities to the girl students coming from far and nearby villages and Blocks.

Historical Background:

Patan block is the land of freedom fighters. Many freedom fighters went to prison in the famous Quit-India Movement in 1942. Besides, two historical places namely Tarrighat and Jamrao are being dig by ASI to found 6th Century history, near the border river *Kharun* of Durg and Raipur districts. On 12 July 2009, Sepoy No.-50, Manoj Verma (of village Pahanda, Post Karela, Subpost Ranitarai, Tehsil Patan) was killed by coward Naxalites in Madanwada of dist. Rajanndgaon. He is honored in every national day of college.

In the journey of development of college, local Public Participation Committee (also called Janbhagidari samiti) was formed in 1996-97 by order of Government of Madhya Pradesh. The Institution has progressed through the construction of 5 rooms by the financial aid provided by Late Chandulal Chandrakar, a member of the Parliament. The college building was inaugurated on February 6, 2008. Further, under the 11th five-year Plan, UGC had allocated a huge sum of Rs. 70 Lacs to the college for the purchase of equipment and books, and for the construction of additional class rooms. The newly constructed 08 extra class rooms and 02 laboratories are made from RUSA with a budget of two crores.

Vision

Empowerment of a common rural students through quality education to meet the global challenges at the lowest cost.

Mission

- To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.
- To maintain excellent academic standard through innovation and effective teaching learning method.
- To mould the student as a golden citizen.
- To create a learner-friendly environment to make learning a joyful and fruitful experience.
- To foster scientific skills and academic excellence.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1.
 1. Available separate library for each PG department.
 2. Useful PG courses are available in this rural area.
 3. Teaching conventionally as well as web-based method, wherever needed, especially in science subjects.
 4. The students are laborious and try for developments.
 5. Mathematics is a carrier oriented course, opened with low fees.
 6. Many pass-out students teach mathematics in tuition and coaching classes, and in this way they make their carrier.
 7. Lab instruments and equipments are sufficient for botany practical.
 8. Dynamic work force, practical emphasized.
 9. Departmental library and reference books are available.
 10. Students from different district get admission.
 11. ICT facility available in department.
 12. Help through ICT method, and by PPT presentation method.
 13. Successfully running all PG program with more than 90 percent results.
 14. Many magazines, employment news and news papers are available in library.
 15. Enrollment of students in PG program from surrounding 30 km area.
 16. Separate girl's common room.
 17. No ragging, no tobacco, no women harassment cases registered till today.
 18. Energetic leadership, Active student Union, Active alumni.

Institutional Weakness

1.
 1. No knowledge has given from the external expert to the students due to lack of budget.
 2. Lack of research material and research journal in PG level.
 3. Teacher and student ratio is very poor.
 4. The sanctioned post of "Professor" is vacant from the opening date of M.A. in Political Science and M.Sc. in Mathematics.
 5. Lack of teachers for the self-financing course, e.g., M.Sc.-Botany, Chemistry, Zoology, M.A.-Economics, Hindi and Geography, and PGDCA.
 6. Student comes from rural area, and there is less environment of teaching/coaching of subjects like mathematics, competition exams and English language.
 7. Lack of promotion of research work to staff members.
 8. No sufficient class-rooms are available for PG students.
 9. Higher fees of self-financing courses to PG and PGDCA students.
 10. Lack of internet, ICT, Wi-Fi, computers and other Technical-support and concerned staff.
 11. Lack of separate PG labs and no lab attendant available in all departments.
 12. UG lab is not sufficient. The practicals are done batch-wise.

13. No incentive is given to staff-member, i.e., Author of the paper, for paper publication in the research journal.
14. Though M.A. geography is available here, no fresh admission in the Department in three years, viz. 2016-17, 2017-18 and 2018-19.
15. Student not read through reference books, as their English language is very poor. They write mixed Hindi-English language, i.e., Hinglish in theory paper.
16. Regularization of self-financing course.
17. Lack of exposure of students in classrooms.
18. Lack of greenery, No transporting facility for students.
19. No staff for girl's hostel from its construction and hand-over to college, i.e., from 2014. Here 5 posts are sanctioned for hostel.
20. Lack of sufficient employee having knowledge of computers.
21. Lack of post of Lab attendant, Assistant Grade-02, Assistant Grade 03, and book-lifter.

Institutional Opportunity

1.
 1. Possibilities are exists for the research work in botany department due to the intense agriculture zone of Patan.
2. College administration, students and teachers are working hard for the betterment of the department. Other colleges opened in same time didn't develop like this. But more facilities have to be provided to students.
3. PGDCA and M.Sc. (Chemistry) course is available in this college. PG. course in physics, statistics, computer-science and other professional courses are available in near-about colleges.
4. Area is intense agriculture zone. So, student's orientation towards agriculture is obvious.
5. Job oriented subject e.g., M.Sc. [Chemistry, Botany, Mathematics] and PGDCA exists in this rural area.
6. M.Sc. pass maximum student got their jobs.
7. Availability of PG courses in surrounding 20-30 KM areas is a big opportunities for graduates.
8. Students are getting jobs after completing their PG.
9. Making students efficient for various competitive examinations.

Institutional Challenge

1. Lack of proper transport facilities for students up to college.
2. Lack of jobs and carrier opportunities except agriculture. No industrial area.
3. Improvement of quality education.
4. Post creation of teaching as per needs.
5. To cover-up student's basic (school) level mathematics.
6. Need to appoint temporary teachers from college according to syllabus to enhance the

betterment of result.

7. It is a challenge to provide the facilities like urban college in this rural college.
8. It is Hindi belt, so it is very tough for the student to cover-up the higher-studies through English medium.
9. Improvement of the quality of education.
10. Developing economic awareness.
11. Motivating to make carrier in bank, army, navy, railway and other financial sectors.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

To familiarize new students and prospective stakeholders about the college, a large wall painting is done at the very entrance gate in-front of the statue of Chandulal Chandrakar, with a help-desk for ready to help, beside it. They are immediately drawn to reading these and thus their first contact with the college is made.

The college has three UG programs, nine PG programs and one diploma course. These are B.A., B.Sc. and B.Com.in UG level; M.A. in Sociology, Political Science, Economics, Geography, Hindi, M.Sc. in Botany, Chemistry, Zoology, Mathematics and PGDCA in diploma level. For these programs and courses, our college adopts the curriculum approved by the affiliated university. The university follows the model syllabi prescribed by UGC. Under graduation programs, like BA and B.Sc., and PG programs offers elective/optional papers. Some PG programs and the PGDCA diploma have project work. Similarly a paper on *environment and human rights* is compulsory at UG level. Some PG programs have separate units on this. Many programs cover issues relevant to Gender, Human values and professional ethics. Project is compulsory at UG level. Dissertation, field projects are integral part at PG level.

Structured feedback format is filled by different stakeholders, e.g., students, teachers, alumni, assistant staff and parents. These feedback are collected, analyzed and put in front of Principal to take suitable action as per the requirement.

Holistic education is the need of the society, so the college has two active units of NSS, for boys and girls each and youth red cross.

Teaching-learning and Evaluation

The academic activity of the college is strictly based on the academic calendar supplied by the Higher Education Department, CG [HED] and Hemchand Yadav University, Durg [HYU]. It covers the schedule of admission, internal tests, vacation, student union, examinations and dates of important curricular and extracurricular activities. Besides, the college itself prepares a parallel calendar according to dates of HED and HYU, including target of completing course, unit test, theory classes, practical classes, all curricular, co-

curricular and extra-curricular activities.

Teacher distributes their courses according to work load of every month. Teaching plans, teaching methods and evaluation process are framed in order to attain program outcomes (POs) and course outcomes (COs). They prepare teaching diary for every month. They also take unit test in the UG classes and internal test in PG classes. In UG unit test, teacher either can ask questions to students in class-rooms, or can ask to present the unit-test in the test copy, or can ask to present any topic on black-board, or can ask to present as ppt through projector. Every teacher keeps the records of unit-test. Besides, there are quarterly exam and model exam in which every student has to appear in it. The internal-exam committee keeps the record of quarterly-exam. Record of model exam is sent to University. Similarly, each PG student has to appear in all internal exams including project work, if any.

Research, Innovations and Extension

The college is committed to engage faculty members and students in research, innovation and extension activities.

Dr. Shobha Srivastava among all faculty members is honored with position of being research guide. One scholar Mrs. P. Gayakwad is pursuing her skillful guidance in Sociology. Two of the faculty members are engaged in their Ph.D. work at present. All the faculty members feel free to attend the seminar, conference and workshops. Publication of research papers in journals of international repute is a limiting factor. At present, neither major nor minor project is running.

During last five years, four teachers have published books. Annual college magazine "Mansi" is published regularly.

Extension activities are regularly organized by college under the leadership of NSS, NCC and YRC. The college team of YRC organizes regular health checking program in collaboration with Government Swami Atmanand Community Health Center Patan. The NSS wing of college is in well coordination with near about village Panchayat, Nagar Panchayat and schools.

College as a host organized three National Seminar in the month of November 2019 in all the three faculties, viz., Science, Commerce and Arts successfully.

Infrastructure and Learning Resources

College has all necessary but not sufficient infrastructures. Total area of college is 17.3 acre and construction area is 3744 sq.M. The college has its own campus, in which there are four building. These are *Main old-*

building, RUSA block, Library building and 20 bed Hostel building. College has 42 rooms. Out of these, 25 are completely using for class-rooms, 07 are for other purpose but are being used for class-rooms, e.g. labs, IQAC, exam-centre and Seminar hall. Rest is for other purpose.

There are adequate facilities of teaching and learning. It has sufficient lab equipments in each lab. It also has sufficient furniture. There are nearly 60 computers and 04 projectors in working conditions. Each department has at least one computer. From session 2019-20, PGDCA increased upto 45 seats and an English language lab is being prepared.

It has more than 23,334 books as on 01.07.2019, including departmental library. 6 daily news papers, 02 employment news, many magazines and research journals.

Other supporting facilities like playground and gymnasium are provided within the campus. The campus facilities are maintained from the fund of the JBS Management fund.

Student Support and Progression

The College supports all students to apply for scholarships provided by the Government. As a result, more than eighty percent of enrolled students success to get their scholarships. The free-ship is awarded by the local management committee, viz., JBS committee to those student who got the position of faculty topper, or hold the merit position in University exam. A donor club is also formed to receive funds from donors to give prizes for Exam purpose only.

Scholarship of Government is benefitted by more than eighty percent of enrolled students. Some of the scholarships, applied by students are online Post-matric SC/ST/OBC scholarship and BPL scholarship. All the scholarships are paid through Bank by DBT method.

Besides, the library also serves student. The Book-Bank scheme and BPL schemes gives benefits to students of SC/ST and BPL category. There are more than 23,000 books in the library.

On the other hand, Guidance for competitive examinations and career Counseling are done.

Student union is also constructed in the college, according to Government's instructions. This union consists by two bodies, namely "Student council" and "Working council". The members of Student Council are selected either from merit or through election, as per Government directions. Sports and cultural competitions are also held regularly and annually. Many students have taken part in the games of university, state and national level. The college has functional alumni Association whose members help in sports, cultural and examination duty.

The grievances, sexual harassment complaints and any requests, in general is addressed by the Grievance and Sexual Harassment Redress Cell. Similarly, the Anti-ragging Cell and equal opportunity cell is constituted in the college.

Governance, Leadership and Management

The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance and decision making bodies of the institution. The effective leadership is visible in various institutional practices such as

decentralization and participative management. The college functions through the activities of the committees constituted by the Principal every year.

The institutional Strategic/perspective plan is effectively deployed. These plans are made for Teaching and learning purpose, Community Engagement purpose and for Constructive Engagement purpose.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The Principal applies all the order, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines: Order received by the Affiliated university, Order received by the Department of Higher education, Chhattisgarh Government; Order received by the UGC and the order received by MHRD, GOI. Since, the Principal is the head of the institution, he/she is directly responsible for the functioning and growth of the college in various issues like administration, academics, co-curricular, extra-curricular and extension activities.

The college implements e-governance partially in Administration and in Finance and Accounts. All the salary and payments from college to the beneficiary are done either through bank's cheque, NEFT/RTGS, or online. The college conducts regular audit of annual books of accounts.

As per HEDCG, the College adopts Performance Based Appraisal for teaching and non-teaching staff. There are two types of Performance based evaluation method. The first is called "PBAS [Performance Based Appraisal System]" and the second is "Annual Secret-Report". The PBAS provides a feedback of the faculty member. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. After filling this format is sent to HEDCG.

Institutional Values and Best Practices

The college is highly conscious and firmly determined in addressing the burning issues of society. Environment is one of them. Every year plantation is done in the campus as well as in rural part of college, called adopted village. Green audit is done every year. Other burning social issues are related to health problems. To address student about it, awareness programs and rallies on AIDS, Anti-worm, Leprosy, Cleanliness, Blood-group and general health checking etc. programs are implemented by YRC. The college organizes various programs to inculcate human values, patriotism, gender equity and democracy enrichment, etc. As an example, *Neki ki Deewar* and *Sadbhawna Diwas* increases human values. Oath on *Anti-terrorism day*, *Constitution day*, *Voter awareness day* and *National unity* and the *respect of martyr Manoj Verma*, and *surgical-strike day* are celebrated to enrich patriotism. National day and youth day are organized to increase national responsibility in students. Programs like *SVEEP* voter awareness and *Constitution day* enriches the democratic values among students. The college adopts best practices in teaching-learning, career-guidance, coaching for competitive exams, and social services etc. as well.

Swachh Bharat and various awareness programs are the best practices of the institute. The students are empowered through educational and extra-curricular activities to be better citizens and leaders in fast-changing culture of the society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE
Address	Principal, Government Chandulal Chandrakar Arts and Science. College Patan, Dist-Durg (Chhattisgarh) PIN-491111
City	PATAN
State	Chhattisgarh
Pin	491111
Website	www.govtccccollegepatan.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Shobha Srivastava	07826-273675	9827914110	-	patancollege@gmail.com
IQAC / CIQA coordinator	Rohit Kumar Verma	-	9770141146	-	rohitverma1967@rediffmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	16-08-1989			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Chhattisgarh	Hemchand Yadav University Durg		View Document	
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	10-08-1992	View Document		
12B of UGC	10-08-1992	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Principal, Government Chandulal Chandrakar Arts and Science. College Patan, Dist-Durg (Chhattisgarh) PIN-491111	Rural	17.3	3744.32

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Ba	36	Higher Secondary Examination Pass	Hindi	900	818
UG	BCom,Bcom	36	Higher Secondary Exam Pass	Hindi	180	160
UG	BSc,Bsc	36	Higher Secondary Pass in concerned subject	Hindi	360	254
PG	MA,Political Science	24	UG degree	Hindi	40	19
PG	MA,Sociology	24	UG degree	Hindi	40	18
PG	MA,Economics	24	UG degree	Hindi	40	10
PG	MA,Geography	24	UG degree	Hindi	40	4
PG	MA,Hindi	24	UG degree pass	Hindi	40	19
PG	MSc,Botany	24	B.Sc. pass with Botany	English	40	19

			as one subject			
PG	MSc, Chemistry	24	B.Sc. pass with Chemistry as one subject	English	40	20
PG	MSc, Zoology	24	B.Sc. pass with Zoology as one subject	English	50	24
PG	MSc, Mathematics	24	B.Sc. pass with Mathematics as one subject	English	50	19
PG Diploma recognised by statutory authority including university	PGDCA, Computer	12	UG pass	English	45	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	3				0				13			
Recruited	0	1	0	1	0	0	0	0	8	4	0	12
Yet to Recruit	2				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				18			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				18			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	6	1	0	7
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	5	1	0	6
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	4	0	0	4
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	2	3	0	6
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	3	1	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	33	0	0	0	33
	Female	115	0	0	0	115
	Others	0	0	0	0	0
UG	Male	418	0	0	0	418
	Female	814	0	0	0	814
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	57	67	70	75
	Female	93	114	126	132
	Others	0	0	0	0
ST	Male	27	36	31	37
	Female	35	45	61	64
	Others	0	0	0	0
OBC	Male	332	409	449	411
	Female	660	753	782	849
	Others	0	0	0	0
General	Male	19	14	14	17
	Female	31	26	27	24
	Others	0	0	0	0
Others	Male	2	1	1	0
	Female	1	4	0	0
	Others	0	0	0	0
Total		1257	1469	1561	1609

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
312	288	288	288	288
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	12	12	12	12

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1609	1561	1469	1257	1183
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1066	1057	1042	1027	1027

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
555	525	492	375	394

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
31	29	26	27	24

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
34	33	30	30	28

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 29

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2.48	8.40	1.49	1.22	1.67

4.3

Number of Computers

Response: 40

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well planned MANNER. The following are the steps and Strategies

Teaching Strategies:

Learning Targets –Each subject is broken into number of **papers**. The subject of Mathematics of B.Sc.(Part one) is broken into three papers, viz. paper-1: Algebra and Trigonometry, paper-2: Calculus and paper-3: Vector analysis and Geometry. These papers are again divided into **Units**. Each paper has five units. According to this distribution, the teaching is done. Every month the teacher prepares their proposed work. The daily work done is maintained in the teaching diary. The diary is evaluated by the HOD/Principal.

Steps for Planning Learning Targets:

The teachers plan the learning targets that make up the paper in the following basic steps :

- (1) **Target Behavior**- This is the behavior that the students are expected to achieve before learning or mastering the target.
- (2) **Pre-requisite Skills**: These are the basic skills that the student should have mastered before learning other more difficult skills. Before completing one or two unit tests are taken, either oral test or written test.
- (3) **Instruction and Material Required**: This refers to the instructions and material required for teaching. For example, the practical class is done before teaching the theory part as described in the syllabus of B.Sc.-Part-One of Botany, Zoology, Chemistry, Physics. The same method is applied for all the other practical based classes.
- (4) **Criteria of Success**: This refers to the number of successful performances of a target skill required out of a number of fixed attempts before the target skill is considered to have been mastered by the students. For example, out of prescribed in the syllabus, students have to appear in at least four tests. At the end of the lesson, or the unit, the teacher takes a test. More over a quarterly exam is to be done before completing three months of teaching. Each student pays the fees for it. At the end of the theory part of teaching, a model examination is conducted, in which a student has to appear necessarily.

Documentation: The unit test record is maintained by the teacher. All students appear in the model exam. Its marks are sent to University. More over these marks are added in student's final exam mark sheet. This evaluation process is prescribed by the university in its syllabus design.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college is affiliated to Hemchand Yadav University, Durg. The university declares the Academic Calendar in the beginning of every session. After the starting of session, the college has to follow the **Academic calendar**. However, the college prepares as per the university calendar, which is done parallel to the university. The University academic time-table includes following factors:

1. Date of admission
2. Commencement of teaching
3. Dates of Unit Tests
4. Dates of terminal tests
5. Dates for practical exams
6. Dates for extra-curricular activities, like student union, NSS/NCC/Sports/YRC/Cultural and literacy programs, etc.
7. **Diploma and PG time-table, including:**
8. PG Admission
9. Commencement of classes
10. Internal exams
11. Semester break
12. Preparation leave
13. Practical exams etc.
14. List of holidays, vacations and working days
15. Duties of teachers, etc.

The college academic calendar/ time-table includes following factors. It has following properties:

1. Course completion targets
2. Teaching diary checking schedule
3. Dates/schedule of environmental field work and preparation leave for internal exams
4. Physical Verifications of the department
5. Time of annual reporting of various committees, etc.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

1.3.1- Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-curricular and Extracurricular Activities

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:

1. Gender

Numbers of programs are conducted for women and girl students such as organization of folk dance competition, hemoglobin check up camps. The committee for Woman Anti Harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed

through the activities like Save girl child campaign, Essay and poster exhibitions, wall paper presentations, etc.

2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of gutters, digging of soak peats, eradication of Gajar grass, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns at Temple places, Bus and Public spaces etc. The cleanliness program is organized to clean

ponds, watering plant, Celebration of various days like World Environment Day, N.S.S. Day, etc. The college has taken initiative in Swachh Bharat Summer Internship (SBSI) Abhiyan and Tree plantation programs which are introduced by the Indian Government.

3. Human Values and Professional Ethics

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are by NSS and other NGO or, govt. bodies.

The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., YRC, SVEEP, and Political science department help to inculcate human values among students. Guest lectures on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values.

Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical checkup camps, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, etc.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**Response:** 49.23**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	6	6	6	6

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**Response:** 0.06**1.3.3.1 Number of students undertaking project work/field work / internships****Response:** 1

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: E. None of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: E. Feedback not collected

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 33.53

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
604	624	621	598	609

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1860	1845	1820	1795	1795

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1066	1057	1042	1027	1027

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The student admitted in our college comes from weaker economic sections and communities of the society. About 95% of the admitted students are ST, SC, and OBC. They complete their study by taking scholarship from governments. Nearly, 80% student got scholarships. But the performance in the examination is never loose. The average result of the college is from 70% to 85% in undergraduate and 90% to 100% in post-graduate examinations. This becomes possible by proper caring of students. The college is very much aware about their overall growth and social upliftment in the society.

Our college has a fair system of admission. The students are admitted in the institution as per Government norms. After the completion of admission process, the regular classes commence as per the academic calendar and college time table. After admissions college adopts a process to identify the **slow and advance learners** among students. They are identified on as per their responses in the Unit test and quarterly exams.

The teachers observe that whether the students are easily understanding the lesson or not. After the end of unit test and quarterly examination, the method of problem solving and getting higher marks are asked to them.

Advanced learners are encouraged to refer advanced textbooks, journals and for their advanced studies. The library provides them more than 2 books. Some students got 5 books at a time from the library.

The advance learners are encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates, etc.

Slow learners:

Following activities are done by teachers for students:

1. Extra notes.
2. Solving problems through sending e-Notes and notes on topics.
3. Encouragement in NSS, Sports and academic activities.
4. Black-board presentation on topic.
5. Extra class,

Advance learners:

1. Advance notes

2. power-point presentation
3. Participative learning sessions i.e. Welcome Day, Teachers Day, Farewell day, New-year day etc.
4. Experimental learning sessions i.e. Industrial Tour
5. Assessments
6. Advance questions papers
7. To enhance their confidence level, the college conducts various activities such as Cultural, NSS, Rangoli, Fancy dress, indoor and outdoor games, and Sports to develop their overall personality.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 52:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving. Also, some teachers use power point presentations and computer-based materials. For, they use the lectures of you-tube to make learning interesting besides the conventional oral presenting methods. Some *Student centric methods* are given below:

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of syllabi, the project work is done. For example, the Projects are done in PG classes like M.A.- Political Science and Sociology, and PGDCA.

Interactive methods

The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc. Class room discussions in various topics are done under features. Especially, NSS, Political science department and sociology department organize interactive methods many times in a year.

ICT Enabled Teaching:

ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students. Especially, the PGDCA class and Botany department adopts these services.

Experiential learning:

Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the department of Chemistry, Physics, Botany, Zoology and Geography uses this method. Students take interest and learn things via experiential learning.

Student Seminars:

The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

Summer Internship Program:

The NSS Swachh Bharat Summer Internship is organized for NSS students. Only 50 student can participate in this program, where they learn about the importance of cleanliness. They do their job of 100 hours in the selected villages. No other academic Summer Internship Program is organized by the college except NSS.

Group Learning Method:

Group Learning method is now being adopted through whatsapp group. Student share their notes and study material through this method. Whatsapp group are made by an student or by the contract teacher. They share the information to each other.

Black-board presentation:

In this method, each student is given a certain question. And student has to solve this problem in the black-board. The department of mathematics applies this method.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:****2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

Use of ICT helps in teaching and learning. ICT helps teachers to interact with students. It helps in effectiveness of classroom. It is a tool for teaching and learning itself, the medium through which teachers can teach and learners can learn. It appears in many different forms.

Learning Management System (LMS) & E – Learning Resources

1. Information & Communications Technology (ICT) enabled teaching methodologies are being used by some faculty members in class rooms.
2. The use of multimedia teaching aids like, LCD projectors, classrooms with internet enabled computer/laptops/tablet systems are occasionally used by some teachers in classroom.
3. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks are conducted in seminar hall using ICT facilities. Other department e.g., B. Com., Botany and PGDCA uses ICT tools.
4. Guest lecture organized using ICT facilities.
5. Social media whatsapp group are also formed. In this group important study material is sent. The notes, old question paper, Lecture video etc. are sent to students. Student get contact with each other and also with teacher.
6. If any problem or exercise is unsolved, then it is put in this media. Teacher search the solution and sent it to student. Specially in M.Sc. Mathematics.
7. Other department also use the ICT for teaching. The college activity is sent to each other, as photo, message and information. This method helps student to join-up with the college. Any information of University regarding him is also sent to student.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 115:1

2.3.3.1 Number of mentors

Response: 14

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 88.29

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 18.78

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
6	7	6	4	3

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 4.71

2.4.3.1 Total experience of full-time teachers

Response: 146

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Transparency initiatives at institute level:

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 4-unit test and 2-terminal examinations, out of seven internal examinations.

The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides.

The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected.

The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyze the solution and method of solving the paper in the class-rooms, specially in mathematics.

Further, the test copy of one student is allowed to interchange for observation to other student, at the time of distribution of the answer-sheet in the class rooms.

The concerning subject teacher keeps the record of all internal exams, e.g., unit-test, quarterly exams and model exams, if it is not secret in the university level.

The mark of model-examination is sent to the university, as it is a secret data. Its marks are not shown to students. The 10% internal mark of each paper in the model examination is sent.

Similarly, the black-board presentation or the power point presentation is done by students. A student has to present his answer among other students. This method releases shyness of a student and develop the self-confidence in him. This method is very useful for personality development of student also.

After showing the answer sheet to students, the copy of the student is kept in the internal-examination section. One may observe the marks and copy in the same session. However, this marks does not increase student's academic marks in the Annual examination.

In PG classes, a student has to attend the internal examination compulsorily. Its marks are sent to the university to add in the semester mark-sheet.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The college has a mechanism to deal with the internal examination related grievances. First of all, college tries that there should not be any grievance regarding internal examination. If so, the college tries using mechanism.

There are two type of *Examinations* in the college viz., internal examination organized by the college and external examination (or, university examination) organized by the university. Further, there are two types of *internal examinations*, first for the *undergraduate* courses and another for the *postgraduate* courses. In the undergraduate course program, there are 7 internal examinations, out of which 4 are *unit tests* and 3 are *terminal* exams. In postgraduate program the internal examinations are based on project/presentation and written test, while the external examination is the semester examination. The undergraduate course program is of annual pattern.

Similarly, in the postgraduate course programs, there are 4 or 5 internal examinations according to one paper each. Which are projects and /or presentations according to their syllabus.

All the discrepancies regarding examination, faced by the college, is immediately brought to the notice of the Controller of Examinations of the University; and corrections, if any, are done only after getting instructions from the University. It is very transparent and time-bound. Sometimes, it so happens that in the university examinations, the students get questions which are out of syllabus. As soon as the students point out, the Centre Superintendent immediately apprises the Controller of Examinations of University over phone. The problem can be solved only on the advice of the Controller of Examinations.

In brief, the grievance are resolved in the following manner:

(a) Before Examination:

Common grievances of students before the examination are late application form filing, non-receipt of admit card of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest. College Exam Cell helps the student for filing the application form.

(b) During Examination:

(i) Internal Examination:

During internal Examinations, if any student finds discrepancy in question, e.g. given answer options are not correct, data given in question is insufficient or options are repeated, out-of syllabus questions students may report it as invalid question. Committee at University takes cognizance and resolves the grievance.

(ii) Theory Examination:

College Instant reports to University Examination Section, if there are any grievances regarding question papers of any subject. Grievances regarding question paper include questions asked out of syllabus, typing errors, etc.

(c) After Result Declaration

After result declaration by university, if any student has objection with result, he/she comes to College Exam Coordinator for the same. College Exam Coordinator addresses their issues. If students are not satisfied about their marks, he/she may apply for online revaluation form. In other cases like absentees case, the application of student is forwarded to university for corrective action.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

1. Program outcomes of Bachelor of Arts:

PO1. Knowledge and understanding of arts field: To develop a detailed knowledge and understanding of arts field as core disciplines in humanities, social sciences and languages.

PO2. Reading and writing skills: Students can interpret with an awareness and curiosity for other perspectives. They will be able to write effectively for a variety of professional and social setting. They will develop an awareness and confidence in their own voice as a writer and analyze complex social and natural problems with the help of their degree specialization.

PO3. Critical Approaches: Students will develop an ability to read works of literary, and cultural criticism and develop idea with the help of their specialization. They will express their own ideas as informed opinions, small projects and practical and understand how their own approach compares to variety of critical and theoretical approaches.

PO4. Environment Awareness: Understand the issues and problems of environmental context and develop environmental awareness in the mind.

1. Program outcomes of Bachelor of Science

PO1. Understand the methods of science, To understand the methods of science, and can explain why scientific knowledge is both contestable testable by future inquiry.

PO2. Apply appropriate methods to solve the problem A Bachelor can apply appropriate methods to solve problem in science, mathematics, technology including the planning and conduct of a significant project problem or investigation.

PO3. Articulate the relationship between different branches of science. A bachelor of science can Apply appropriate methods to solve problem , the international scope of science, mathematics, technology and engineering knowledge and methods and the contributions to their development that have been made by people with diverse perspectives, culture and backgrounds.

1. Program outcomes of Bachelor of Commerce

PO1. To apply basic mathematical and statistical skills A bachelor can apply basic mathematical operations and statistical skills necessary, which is necessary for analysis of a range of problems in economics actuarial studies, Accounting, Marketing, Management and Finance etc.

PO2. Sound knowledge of commercial, economical and taxation laws: Impact on changes of taxation, economical and commercial law to various areas of economy and practices.

PO3.Environment Awareness: Understand the issues and problems of environmental context and develop environmental awareness in the mind.

PO4.Consumer Movement: Make people aware about consumer movement, rights & duties, laws relating

to consumers.

PO5. Analysis of Organizational problems A bachelor can analyze and understand the balance between real and sustainable economical development.

1. Program outcomes of Master of Arts in Sociology

PO-1 Better understanding of real life situation: The ability to apply sociological concepts and theories to the real world and ultimately their everyday lives

PO-2 Sociological Understanding: The ability to demonstrate sociological understandings of phenomena,

PO-3 Learn about institutions, culture, social control and inequality in society - Students have the ability to learn about institutions, folkways, mores, culture, social control, social inequality, population composition, population policy, society and culture of India. All these help to instill among the students of Sociology a sense of ethical and social responsibility.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subject s.

2. The copies of the syllabi are kept in the department. It is distributed beginning the semester / year, and/or write among students. However, the student can download the syllabus from the website of Hemchand Yadav university www.durguniversity.ac.in

3. A link of Durg university is given to download the syllabus and other respective information in the college website www.govtccollegepatan.in

4. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.

5. Following are the evaluation process of PO, PSO and CO:-

For post-graduate courses

- (i) Seminar presentation
- (ii) Short quizzes or objective questions
- (iii) Home assignments/tutorials Extension Work
- (iv) Project work if provided in syllabus e.g.-M.A.-Sociology, Political science and PGDCA.

For under-graduate courses

- (i) Unit test in each month as decided in the syllabus
- (ii) Black-board presentation
- (iii) Quizzes or objective questions, if needed.
- (iv) Quarterly examination
- (v) Model examination
- (vi) Field/Project work for environment studies.

Marks of Unit test and Quarterly exam are recorded in a register. The marks of model and internal exams are uploaded online to the university.

6. The Institute provides opportunities to students to exhibit their understanding through the medium of expression i.e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating.

7. Keeping this view in mind, some extra-curricular activities are subject and topic based, e.g., Quick-lecture in given topic, Rangoli, Lecture competition, Awareness/celebration day, Hindi-diwasi, Women's day, Constitution day, Voter awareness day, AIDS awareness, Blood-checking, Population awareness day, etc. From these practices, a student can optimally express their knowledge and this enhances their confidence.

8. The Institutes follows the evaluation process of Hemchand Yadav University, as described above. This type of evaluation includes term end internal assessment, concurrent evaluations and External examinations conducted at the end of the course.

9. The examinations and results of University also measure the attainment of CO, PO and PSO.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 82.85

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
447	481	382	295	338

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
555	525	492	375	394

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.33

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 3.23

3.1.2.1 Number of teachers recognized as research guides

Response: 1

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	9	9

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

The Institution has created an ecosystem for innovations. Following are some examples of them.

1. Human Resource Development

At the entry level, the college recruits meritorious, dynamic and enterprising young faculty through an elaborate selection process that involves careful scrutiny of applications. They are recruited to teach the Undergraduate and Postgraduate courses.

2. Carrier Counselling Cell

This cell is headed by Mr. Praveen Jain, Assistant Professor. This committee also organizes various seminar and counselling lectures for students.

Functions of the Carrier counselling cell-

This cell invites eminent personalities time to time from other fields of employment, e.g., from small sector and industries, NGO, finance sector for example Bank and LIC, Coaching centre, and organize seminars and workshops for students in collaboration with them.

3. Performance Based Assessment System (PBAS)

This system encourages faculty members to enhance their teaching, research and administrative skills, as well as social services. Faculty members are encouraged to undergo professional development programmes, to organize and participate in Conferences, Seminars and Workshops.

4. Some other initiatives include:

a. Science Club

These activities are performed by Science Club. Including the exhibition of Models making and Poster preparation. College makes environment of scientific attitude among students

Innovative ideas are promoted among the students through Rangoli, Whatsapp based groups (class-wise Whatsapp groups) and ideas of students on a specified Day decided by the Principal. College celebrates science day (See http://www.govtccccollegepatan.in/events_details.aspx?eid=209), Student Participates in IIT seminar (http://www.govtccccollegepatan.in/events_details.aspx?eid=168)

b.. **Project work**/Field work/Surveying are necessary for all concerning students, according to the university syllabus. Such activities in social arena are enhanced under the banner of NSS, SBSI, YRC and Voluntarily by students.

1. Some of the classes are needed to prepare and submit their project work. For example, PGDCA, M.A. in political science, M.A in sociology and Environmental Studies for undergraduate level courses and related field work, etc.

c. Innovative Ideas-

Neki ki counter is another innovative idea of the college to help needy students in their study, and to supply old books and study materials in the counter. See http://www.govtccccollegepatan.in/events_details.aspx?eid=202

Here are some examples of innovative ideas, which the HoD Department and the Extra-curricular cell adopts. The aim of this is to develop innovative ideas in students. Following are some innovative examples:

1. http://www.govtccccollegepatan.in/events_details.aspx?eid=230
2. http://www.govtccccollegepatan.in/events_details.aspx?eid=219
3. http://www.govtccccollegepatan.in/events_details.aspx?eid=218
4. http://www.govtccccollegepatan.in/events_details.aspx?eid=217
5. http://www.govtccccollegepatan.in/events_details.aspx?eid=213
- 6.. http://www.govtccccollegepatan.in/events_details.aspx?eid=203 (Making wooden Art and Craft by its own)
7. http://www.govtccccollegepatan.in/events_details.aspx?eid=197 (Prey before taking food)
8. http://www.govtccccollegepatan.in/events_details.aspx?eid=194
http://www.govtccccollegepatan.in/events_details.aspx?eid=171 (Supply of paddy grass from field to Panchayat, by NSS students, free of cost)
- 9.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 18**3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
12	0	2	3	1

File Description**Document**

List of workshops/seminars during last 5 years

[View Document](#)**3.3 Research Publications and Awards****3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response: 1****3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**

Response: 1

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description**Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response: 0****3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.11

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	0

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contributes to community and strengthen community participation. Organizing such events creates awareness about the society and student feels their social responsibility. The college has registered NSS, NCC and YRC units. These units take the responsibility of community based activities. NSS unit organizes programs such as Tree Plantation, Yoga, Swacch–Bharat Summer-internship [SBSI], Cleanliness drive, Voter awareness [SVEEP], etc. The YRC unit organizes AIDS awareness talk and rallies, blood-group checking, anti-worm tablet distribution, general health checking etc. The NCC unit enriches the patriotism among students by programs like march-past, flag-salami and PT, as well as takes charge as volunteers in important college functions.

NSS has two flagship programs under this criteria. First is the 7-day camp in a selected village. Here the students learn mutual cooperation between them and between villagers. They learn to live in limited resources. Here they learn rural life. In a one-day camp they take plantation, SVEEP, cleanliness, survey programs etc. Besides, NSS also conducts programs all year in the college. The institute organizes awareness programs in campus, such as environmental awareness, cleanliness, Tree plantation, AIDS,

dengue etc. NSS unit has organized rangoli, essay and quiz programs on topics like gender issues, beti-bachao abhiyan, women's security etc. on different occasions. Institute promotes faculties to organize and conduct different extension activities and workshop in other institutes and in villages. For holistic development of the students, sport and games, cultural events, quiz and debates are also organized.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
01	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 26

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	6	4	6	5

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 22.41

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
293	439	234	238	365

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 3

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	0	1	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

College has adequate facilities of teaching and learning. The college has its own campus, in which there are four building. These are listed below:

1. **Main old-building.** This building was handed over in 2008. Initially, it was a 05 room building. It has two floors. In ground floor consists of Principal's room, IQAC room, office room, account section, NSS room, Examination control room, Girls common room, and Geography Laboratory and class rooms. In first floor there are physics lab., Chemistry lab, Commerce department, Political science department and class rooms.
2. **RUSA BLOCK-** This block is also of two floors. Ground floor consists of English language lab and seven other big-size class rooms having two rooms the ICT facility. In the first floor, there are two big-size laboratories, namely botany and zoology lab. One verandah is also being used as botany class room.
3. **Library building-** It has again two floor. The ground floor has a reading room, an office, a library keeping books and a room for keeping old-books.

In first floor there are three rooms. One is PGDCA classroom cum-computer lab. Other is Seminar hall and the third room is music-practice room.

1. **Hostel building:** This building has no boundary wall and no employee. So, for security reason, the hostel is not opened yet. This is a twenty beded room with light, fan, furniture, toilets and wardens room.

Major equipments in the Laboratories are listed below:

List of equipments in the Chemistry lab-

- Spectrophotometer
- pH meter
- potentiometer
- Conductometer
- Colorimeter
- Polarimeter
- Refractometer
- Turbidimeter

List of equipments in the Botany lab-

- Laminar air flow
- Shaker incubator

- Binocular microscope
- Compound microscope
- Tissue-culture pack
- Water distillation plant
- Soxhlet app
- Vacuum dryer
- Autoclave
- Spectro-photometer
- Gel-electro-phoresis
- Hot-air oven
- Chemical balance
- Electronic balance
- LCD-projector
- Computer

List of equipments in the Zoology lab-

- Dissecting microscope
- Automatic shaker
- Binocular microscope
- Compound microscope
- Overhead projector
- Water distillation plant
- Hot-plate
- Centrifuge machine
- Trinocular microscope with camera attachment
- Autoclave
- Spectrophotometer
- Gel electro-phoresis unit
- Hot-air oven
- Electronic balance
- LCD projector
- Computer

List of equipments in the college

- Projector
- Computers
- Photocopy
- Scanner
- Printer
- Smart-board
- AC, Fridge and cooler
- TV and CCTV
- Phone and Fax

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

(A) SPORTS FACILITIES-

College encourages sports activities. A number of players has played district, university, state and even national level games. It provides indoor games as well as outdoor games. Some of the outdoor games are:

- Kabaddi
- Kho-Kho
- Handball
- Cricket
- Badminton
- Table-tennis

Some of the indoor games available in college are:

- Carrom board
- Chess
- Gymnasium

(B) Cultural PROGRAMS-

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural program including literacy events. Some interesting programs by the committee are debate, fancy-dress, hair-dressing, rangoli, painting, mehandi, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc. There is a separate room for sangeet preparation. The incharge of cultural committee is Dr. Sadhna Rahatgaonkar, who is famous singer of ghazals. Her ghazals can be listened in the U-tube. She has done her Ph.D. in this field and a book has been published by her.

Also, there are various music-equipments in the college, which is listed below. College student plays the music by themselves and no outsider musician helps in this program.

List of equipments in the Music room

- Scale changer harmonium
- Tabla

- Key-board
- Kango-drum
- Twelve-channel stranger
- Octopad
- Sarees
- Dhotis
- Gamchha
- Kaudi-patti
- Kalgi
- Sikka mala
- Aiyanthi
- Kadaa
- Kardhani
- Tabeej
- Pahunchi
- Shirts

(C) Gymnasium

There is a separate room for Gymnasium under the sports section. The sports officer handles it beautifully and carefully.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 24.14

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	113.94413	6.24198	53.34774

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The library automation is the use of automatic and semi-automatic library activities as acquisition, cataloguing, and circulation. Library automation' is used to imply just the mechanization of traditional and/or manual house-keeping routines of a library.

Our college established in 1989 with one post of Librarian and one post of book-lifter. Since then, there are nearly 22,000 books.

There is no formal software purchased and installed in the library of college. However semi-automation is in progress.

The process of doing semi automating in library is being done by manual entry of books in the excel-sheet. From this process, the library records for issue of books to student and its return to library will be easier. From this process following may be possible:

1. Maintaining the Issue records of books
2. Listing of books by Authors name
3. Listing of books by Publishers
4. Listing of books by Price
5. Listing of books by subject-wise
6. Listing of books by Item-wise, i.e., UGC, Book-Bank, SC/ST etc.
7. Receipt and Billing records may be maintained.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 3.05

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2.47	6.71	1.78	2.82	1.48

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 0

4.2.4.1 Number of teachers and students using library per day over last one year

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

There are different digital technological facilities available in the college. There are 04- smart classrooms, 02-smart lab and 01-digitally equipped conference hall and 02-digitally equipped laboratories available in the college. The up gradation work of another laboratory (ENGLISH LANGUAGE LABORATORY) is also under construction. A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. The old college building and the library building are facilitated with the Wi-Fi connectivity. There is a plan to extend the Wi-Fi connectivity facility to the newly constructed building (under the RUSA scheme). There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT.

The college regularly maintains the IT facilities. Following are some basic facilities for updation:

- Computer is formatted in regular basis.
- College itself formats the computer without no fees and by the help of computer operator.
- Anti-virus is regularly installed in computer. All computer has anti-virus
- Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Principal chamber, Office-room, IQAC room, various departments including PGDCA, library and laboratories.
- CCTV is installed in every classroom.
- Website is maintained by Ravi solutions, Durg. College pay a fees for maintains. In this head college spent following amount:
 - Rs. 10,000=00 in 2014-15,
 - Rs.18,240=00 in 2015-16,
 - Rs.9,000=00 in 2017-18,
 - Rs. 9,000=00 in 2018-19.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 40:1

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 05 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 54.56

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0.09	0.09	3.11	0.18

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Our college adopts a systematic procedures for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. Every year each department gives a list of equipments, repairable or broken, called physical verification.

First we look the cleanliness program:

1. There are four employees for this purpose. One of them is government employee and other three are JBS employees. JBS employees clean the campus on regular basis. They sanitize the classrooms, staffroom, seminar hall, laboratory and veranda. One JBS employee look after the plants. Sweeper cleans all the 10 toilets daily.
2. Dustbins are kept in-front of the class rooms. Students are asked to throw the rough paper in these dustbins. There are cleanliness captain nominated by NSS in each classrooms. The cleanliness captain reports if there is any dirty place in the campus. They also take part in the cleanliness awareness program held by NSS.
3. Since there is no any lab-attendant against the sanctioned post, so these JBS employees clean the laboratory time-to-time under the supervision of HoD.
4. Water purifier is maintained time-to-time.

Now, we give the details of academic and support facilities:

1. There are Generators for examination purpose, especially for occasional time. It is maintained by an skilled person, contacted in the city or from outside.
2. Projectors, Computers, CCTVs, Wi-Fi and anti-virus etc. are maintained by a responsible officer from teaching staff. There is a technical officer for this purpose, under which the non-teaching staff and computer operator operates these items.
3. If there is any mechanical or functional error in above academic and support facilities, the HoD has to write an application to the Principal for its maintenance.
4. A professional mechanic also observes these issue if the problem is not solved.

Maintenance of library and sports facilities:

1. One post of book-lifter is vacant in this college. A post of JBS employee is appointed every year. He keeps the library Maintenance.
2. There is no post for sports care-taker. One post of sports officer is sanctioned. The Maintenance of sports ground is done by him. College staff as well as alumni of the college helps him in this work partially, especially in ground making and organizing tournament and as in referee.
3. **Infrastructure and furniture Maintenance:**

The building was constructed from state PWD (Public work department). In time-to-time PWD Maintains the college building. It whitewashes and repairs some broken items if necessary. Besides, the Nagar-Panchayat keeps watch and does minor construction, id needed and demanded by the college.

Many furniture is broken every year. Also, the strength of the college increases every year. The number of examinees in regular and private classes are increasing every year. So, the furniture is a necessary item to maintain. Keeping this in mind, every year furniture is either purchased or repaired from broken furniture.

Following is the audited data of expenditure in the **Maintenance head:**

2015-16 Furniture purchase amount 3,34,774=00

2016-17 Repair and Maintenance 3,10,613=00 and New furniture amount 624198=00

2017-18 Furniture purchase amount 1,16,000=00

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 82.55

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1414	1362	1225	939	941

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.45

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	18	4	3	7

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 16.58

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
241	305	203	188	232

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.78

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
8	6	4	1	1

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 67.75

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 376

File Description	Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	1	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The institution facilitates the representation as well as engagement in various bodies of the college. In this line, below we discuss the list of representation in administrative, co-curricular and extracurricular activities. Also, we discuss the processes and norms for the representation.

1. Representation in administration

There are many committees in which student's representation in administrative bodies is allowed. For example, Student union, class representative, Anti-ragging committee, IQAC committee, etc.

Every year the *Student union* is constituted by direct election or by nominations through merit according to government rule. In this process Student Union President, Vice-president, Secretary, and Joint-secretary are elected or nominated. The class representative of each class is also elected or nominated. The complete list of student union from 2014-15 to 2019-20 can be seen in the link <http://www.govtcccollegepatan.in/newsData/D154.pdf> . There is in-charge senior teacher for the student union, nominated by the Principal.

An *anti-ragging committee* is working in the college. One member from senior student and one member from junior student is nominated. This committee has an anti-ragging squad and a team of teachers, local citizen, administrative officer, guardian of student and Principal. Observe the link <http://www.govtcccollegepatan.in/newsData/D155.pdf>

The *IQAC* committee is working in the college. One or two members are nominated from student's section. Alumni, external members, teachers, administrative officer from college are other members of the committee. Representation in the IQAC committee can be seen through the link <http://govtcccollegepatan.in/newsData/D106.pdf>

1. Representation in co-curricular activities

There are many committees in which student's representation is done. For example, Departmental academy, Cultural and Literacy committee, SVEEP and Cleanliness committee, etc.

Some department nominates *Department's representative* as president, vice-president, secretary and joint secretary for their department. There are nominated *Cleanliness Captain* in each class of the college. They watch and report for the cleanliness of their class. The aim of **SVEEP** is to move awareness program among students to include their names in voter-list. The students nominated for this aim is called *Campus Ambassador*. The Cultural and Literacy committee also keep members for their help in the committee.

1. Representation in extra-curricular activities

There are many committees in which the student's representation is done, e.g., NSS, NCC, YRC etc. These units conduct mainly the extra-curricular activities. Student got representation in these committees. Every year they nominate student to take help in the functional of units. NSS nominates one "Maha-dal-nayak" and many "Dalnayak" for well conduction of 7-days camp. Sports unit also nominates students for proper functional of games and sports.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.

The college has a registered alumni association. The aims of the association of the alumni are:

1. To get the student centric suggestions obtained from feedback of alumni.
2. To get the suggestions for development of college and its activities.
3. To receive the help in some common managerial problems such as- examination invigilation duty, conduction of sports events as a coach or/and a team-manager, etc.

The official name of alumni association is **“Bhutpurv Chhatr-Kalyan Samiti, Shaskiy Chandulal Chandrakar Kala evm Vigyan Mahavidyalaya Patan”**. It was established by the Principal of the college and registered under the **“Chhattisgarh Society Registration Adhiniyam 1973”** (Serial Number 44/1973). It's registration Number is 31041 date 13.10.2014 Durg, dist Durg.

To add new members in this association, the alumni can register online through college website www.govtcccollegepatan.in .

Every year the association meets for feedback filling. Here they can put their views regarding the development of college through suggestion. This feedback is analyzed as a numerical data by the IQAC. The suggestion and action taken report is then uploaded in the college website.

Our important and famous alumni are-

1. Ashish Verma, OSD of the CM of Chhattisgarh state.
2. Dr. Mohan Lal Verma, Asstt. Prof. in Physics, SSCET Engg. College Bilai
3. Sri Dheerendra Chhatry, Asstt. Prof. Of Physics in Bharengabhata College
4. Sri Chandrakant Kaushik, Commissioner, Rajnandgaon Nagar-Nigam
5. Sri Ramnarayan Dewangan, Asstt. Prof. Mathematics, Govt. Engineering Bilaspur
6. Sri Yogesh Kaushik, Coach in Akash Institution Bilaspur, Chhattisgarh, etc.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college.

Our vision and the mission are as follows:

MISSION

- To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.
- To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.
- To mould the student as a golden citizen.
- To create a learner-friendly environment to make learning a joyful and fruitful experience.
- To foster scientific skills and academic excellence in this rural area.

VISION

Empowerment of common rural students through quality education to meet the global challenges at the lowest cost.

GOALS AND OBJECTIVES

- To achieve academic excellence.
- To compete them at national and international level in all areas of life.
- To develop leadership qualities.
- To develop all round personalities of the students.
- To provide orientation to students towards research.
- To promote the faculty towards quality research and examination.

Core Values

1.Pursuit of Excellence through Education

2.Social Responsibility and Civic Awareness

- 3.Honest and Moral Uprightness
- 4.Empowerment through Education
- 5.Faith in its Own Capabilities
- 6.Respect for Life and Creation
- 7.Academic Excellence
- 8.Continuous Improvement in Education
- 9.Institutional Awareness and Practicability
- 10.Value and Outcome Based Education
- 11.Inspiring Campus Environment

The governance of the institution is reflective:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and local management committee called janbhagidari samiti (JBS). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are *Examination cell, NSS, NCC, YRC, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc.*

All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session.

For academic performance meetings with HoD's and faculty of various departments is done. Also, the teaching-progress is checked monthly by teaching register. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with finance committee, headed by him/her self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college. The financial requirements are proposed by various committees and the Principal and the JBS committee approves it.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

There are so many committees in the college. The college functions through the activities of these committees.

NSS committee:

There is a unit of NSS started in 1994. Since then the regular activity are done. Now, there are two units of NSS. The collective strength of the unit is 150.

- Every year there is constituted a “**salahkar samitit**” of teachers, who give suggestions.
- Every year NSS nominates some students as group-leader, and its activity body.
- Every year there is nominated cleanliness captain.
- Every year groups are constituted in the annual camp to handle many activities as well as cultural program, cleanliness program, Cooking program etc. Student do their works in these groups
- In the quiz, and other events, student take part in groups, which have a group-leader.
- NSS reports its activity to the Principal through the program officer.
- Each unit is monitored regularly by the university through “district co-ordinator”
- In important occasion, the capable NSS student participates in the district, university or state level events.

Examination committee

Our college is the center of annual examination, supplementary examination and semester examination for both regular and private students. It has nearly 2500 examinees in annual examination against 1500 admitted students. There are three other colleges who take the benefits of our examination center in the supplementary examination. The college also runs the internal examination two times in a session, they are, quarterly and model examination. The college handles all examinations carefully and successfully by cooperative methods with no malpractices in exams. There are three shifts in examinations, each shift with a team of class-C and D employee. Every year before starting of annual examination, the college organizes an orientation program for all the invigilators and exam related team, i.e., superintendent, assistant superintendent and its team. It is to be noted that the invigilators come from other schools, and local JBS committee. This is the proof of *effective leadership in our college*.

Student Union

Student Union is an excellent example of decentralization and participative management of the system of college practices. All the decisions are taken in this body regarding student’s benefit. In this union there is a body of four members called ‘parishad’ which is made up of President, Secretary, wise-president and joint-secretary. Also another assistant body is made up of nominated/elected member of class representatives called ‘Karykari parishad.’ Proper reservation to SC, ST, OBC and girls are given according to the Government’s rule. Principal is the patron and a senior teacher is in-charge of this Union. One may observe the body of student union in <http://www.govtcccollegepatan.in/newsData/D154.pdf>

Library Committee,, Sports committee-, Youth red-cross Cell (YRC) Constituted every year

Anti Ragging Committee: The Anti-Ragging Committee is another body where the governance of the college reflects *as decentralization and participative management*. An example of this can be obtained in the following link: <http://www.govtccccollegepatan.in/newsData/D155.pdf>

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic plan and deployment

A. Teaching and learning:

1. Faculty members maintain a Lesson Execution Diary which consists of the date, period of class taken and the topic handled.
2. The teaching-time table is prepared by a committee. The teaching plan is prepared for each month, before the starting of the month. The teacher maintains this diary every month.
3. Faculty members are also encouraged to attend faculty developing programs outside the college conducted by other institutions. Due to this reason, there is no limitation of number of programs to be attended, provided the teaching work do not suffer.

B. Community Engagement-

1. Regular Field Work by NSS- The NSS students are placed for regular activity in the college campus. Many times they carry out community development activities in the community.
2. Village Adoption-The NSS of the College adopts one or two villages, where they do their activity of community development.
3. Special camp in village-One special camp of NSS is organized every year, in which the students of NSS go to get introduction with village and do their constructive social work there.
4. Red Cross Society: The College carries out regular activities under Red Cross Society. Some of them are blood checking, anti-worm pills distribution, AIDS awareness program and general health and hygiene awareness program.

C. Constructive Engagement-

1. Literature and Cultural understanding among students- It is developed by taking various programs.
2. Carrier and counseling programs are organized time-to-time
3. Motivational lecture of experts are organized.

The Action Taken Report of the institute, made for each year can be seen from the link
<http://govtcccollegepatan.in/newsData/Report55.pdf>

D. FUTURE PLAN

S.N.	NAME OF PLAN	ACTIVITY FOR THIS PLAN
1	COLLEGE BOUNDARY WALL	BHUMI-PUJAN HAS BEEN DONE IN JUN-2020 BY CM.
2	HOSTEL BOUNDARY WALL	PROPOSAL PREPARED AND SENT
3	POST FOR GIRL'S HOSTEL	POST HAS BEEN SANCTIONED
4	OPENING OF GIRLS HOSTEL	AFTER BOUNDARY WALL AND POST FILLING
5	B.A. IN ENGLISH LITERATURE	admission STARTED THIS YEAR IN OCTOBER 2020. PL
6	M.COM.AND M.SC.(PHYSICS)	ADMISSION STARTED THIS YEAR. IN DECEMB SMOOTHLY..
7	BOY'S NCC WING	PROPOSAL SENT TO NCC OFFICE
8	SCIENCE BLOCK	PROPOSAL SENT TO GOVT.
9	SOLAR ENERGY	PROPOSAL SENT TO CREDA
10	BUS TRANSPORTATION	BUS-STAND INAUGRATED
11	SPORTS FACILITY	PROPOSAL SENT TO PWD
12	ENGLISH LANGUAGE LAB	START IN THIS SESSION
13	MAKE ALL THE SELF-FINANCING COURSE TO GOVERNMENT COURSE.	PROPOSAL HAS BEEN SENT TO GOVERNMENT.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Guidelines of Government is applied effectively and efficiently. This can be seen from many examples. The Principal applies all the order, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines:

1. Order received by the Affiliated university
2. Order received by the Department of Higher education, Chhattisgarh Government
3. Order received by the UGC.
4. The order received by MHRD, GOI.

Some of the committees are listed below:

1. Admission committee
2. Student Union committee
3. Discipline committee

4. Anti-ragging committee
5. Library committee
6. NSS and environment maintenance committee
7. UGC committee
8. Purchase committee
9. Internal examination committee
10. IQAC committee
11. Purchase committee
12. Cashbook committee
13. Result Analysis committee
14. Yoga diwas committee
15. Cultural and literacy committee
16. NCC committee
17. YRC committee
18. Sports committee
19. Physical verification committee
20. Mansi college literature committee
21. Annual, Semester and supplementary examination committee
22. Any other committee at the time of program, etc.

These committees can be seen in the following link:

<http://govtccccollegepatan.in/newsData/Report5.pdf>

<http://govtccccollegepatan.in/newsData/Report21.pdf>

<http://govtccccollegepatan.in/newsData/Report22.pdf>

<http://govtccccollegepatan.in/newsData/Report23.pdf>

Department -At department level, the HoD's of the departments are responsible for coordinating all departmental academic programmes of the college. Faculties are responsible for the academic and co-curricular activities of the students.

Functions of Various bodies: For the complete functioning of college activities, there are so many committees mentioned above. The function of every committee in the Institution is well defined. . Every committee consists of one convener, some staff-members, one or two employees of group C/D and student, wherever needed. The committee together plans for the activity, and takes an approval from Principal. All convener report to Principal and Principal monitors the effective functioning of these bodies.

Appointment and Service rules: There are two types of appointment in the college. First is the government recruitment and the other is by the Local Janbhagidari (JBS) Committee. Government employees and faculties are appointed and governed by the government's rules and service-conditions, The JBS employees are appointed for a fixed time-period of each session for teaching purpose. Their payments are decided by the Local-Janbhagidari committee. There is no service rule for them.

Promotion: Promotion is according to government rul.. There is no policy of promotion for the JBS member, because it is a temporary system to hire the teaching staff for some limited time period for teaching in self-financing course.

Grievance Redressal Mechanism: The college has a mechanism to solve any Grievance raised by any teacher, employee or students. The complaints, issues and difficulties of the Stakeholders at individual as well as College level is solved using this mechanism.

Students: The students have their class representatives and the Student Union is ready to tackle the complaints. Further, student can approach the Principal.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

In our institution, staff-welfare schemes are conducted as per Government rule, especially the leave, and financial rules. Besides, there are other welfare schemes run by the college.

Following are the main existing effective welfare measures for non-teaching staffs:

1. Rule of GPF/CPF/DPF benefits- for provident fund.
2. Rule of GIS benefits – for group insurance.
3. Medical leave and maternity leave, for eligible members.
4. Rule of E.L. [earn leave]
5. Advances for grocery
6. Summer, winter and other gazette holidays
7. Casual leave and optional leave. There is a separate register for this purpose.
8. Uniform to class-D employee
9. Free internet and wi-fi facility to all non-teaching employees in the office; but not for their personal use in office time.
10. Combined tea-club with teaching staff.
11. Free books, GK-books, magazines and novels to increase reading habits in non-teaching staff.

Please refer below, the list of financial beneficiaries.

Following are the main existing effective welfare measures for teaching staffs:

1. Rule of GPF/CPF/DPF benefits- for provident fund.
2. Rule of GIS benefits – for group insurance.
3. Medical leave and maternity leave, for eligible members.
4. Rule of E.L. [earn leave]
5. Rule of medical reimbursement, as per government law.
6. Summer, winter and other gazette holidays.
7. Casual leave and optional leave rule.
8. Free internet and wi-fi facility to all non-teaching employees in the office; but not for their personal use in office time.
9. Combined tea-club with teaching staff.
10. Text- books, reference-books, GK-books, magazines, journals and novels to maintain reading habits in teachers.
11. Attending facility of refresher course, orientation course, seminar, workshop, conference, etc.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description**Document**

Details of teachers provided with financial support to attend conference, workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description**Document**

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 4.52

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	3	0	1

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

There are two types of *Performance based* evaluation. The first is called “PBAS [Performance Based Appraisal System]” and the second is called “Annual Secret-Report”. The PBAS provides a feedback of the faculty member. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. This system encourages them to make excellent performance in teaching and learning.

The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related information [duly signed by the Principal], and Part-D: Comment on the self-assessment by the Higher-Education Department of Chhattisgarh Government.

The main part, i.e., Part-B consists of 4 categories. Category-I includes “Teaching-learning and evaluation related activities of total 125 marks. Category-II includes “Co-curricular, extra- curricular and professional development related activities of total 50 marks. Category-III includes “Research and academic contribution” having no boundary of marks. Category-IV includes “Summary of the API” to be filled by the teaching faculty.

Another type of evaluation is called the secret-report of the employee. It Is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department of Chattisgarh Government.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college conducts both internal and external financial audits regularly.

External Audit:

External Audit is conducted by the following agency:

Team of Higher education of Chhattisgarh

This team of auditors comes occasionally to audit. It is constituted by the Higher Education of Chhattisgarh Government.

Chartered Accountant of the Institute

The institution has an auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college.

Internal Audit:

Internal audit is done by checking every bills and vouchers by a team of the college. Every year Principle constitutes this team, having one member from economics or from commerce. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

INTERNAL AUDIT REPORTS OF THE JANBHAGIDARI SAMITI

Statements of account of 2014-15 http://www.govtccccollegepatan.in/Quicklinks/2_1.jpg

Statements of account of 2015-16 [7http://www.govtccccollegepatan.in/Quicklinks/3_1.jpg](http://www.govtccccollegepatan.in/Quicklinks/3_1.jpg)

Statements of account of 2016-17 http://www.govtccccollegepatan.in/Quicklinks/4_1.jpg

Statements of account of 2017-18 http://www.govtccccollegepatan.in/Quicklinks/5_1.jpg

Statements of account of 2018-19 http://www.govtccccollegepatan.in/Quicklinks/6_1.jpg

Statements of account of 2018-19(JBS) http://www.govtccccollegepatan.in/Quicklinks/7_1.jpg

Statements of account of 2018-19 (SELF-FINANCING)
http://www.govtccccollegepatan.in/Quicklinks/8_1.jpg

Audit Report of 2014-15 http://www.govtccclegepatan.in/events_details.aspx?eid=242

Audit Report of 2015-16 http://www.govtccclegepatan.in/events_details.aspx?eid=243

Audit Report of 2016-17 http://www.govtccclegepatan.in/events_details.aspx?eid=244

Audit Report of 2017-18 http://www.govtccclegepatan.in/events_details.aspx?eid=245

Audit Report of 2018-19 http://www.govtccclegepatan.in/events_details.aspx?eid=246

Complete Audit Report of last 5-years <http://www.govtccclegepatan.in/newsData/Report100.pdf>

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

In every institute, the availability of funds is very essential for any type of developmental work. It is also true that the mobility of funds is also important. If the mobility of funds is in the right direction the institution grows fast. All the expenditure is done in the name Principal. However the Principal constitutes a body to give suggestion to spend the money, called the *purchase committee*. This committee is constituted every year in the beginning of the session, or whenever needed.

The allocated fund is utilized to purchase equipments, chemicals, furniture, books for library, maintenance and construction work, if any. There are following types of funds received by the college, and its **Strategies** for mobilization are listed below:

1. **UGC fund**- This fund is received from UGC, CRO, Bhopal. Our college code for UGC is 202013. The allocation of UGC is given under some specified scheme, after demanding for it. For example, if the fund is for girl's hostel, then the PWD is authorized for it. The amount is transferred into PWD's account. If the head of expenditure is for some other specified purpose, then the committees of concerned department meet with Principal and discuss about the expenditure according to its budget.
2. **RUSA**- If the fund is under RUSA head, then the items specified under it is strictly followed. For example, if the fund is for construction work, then the amount is given to PWD. If it is for preparatory grant, then suitable program is organized under college RUSA committee. With the permission of Principal. In this line, the construction amount was 20 million for 8 new classrooms. Money was in balance. Then a proper permission was taken to make laboratory rooms. After all construction, a utility certificate is generated by PWD.
3. **Equipments**: Equipments are purchased according to need. The HoDs give proposal to purchase the item. After receiving fund, the quotation is invited and a purchase committee monitors the purchase under the supervision of Principal. Bills are audited by the Chartered Accountant, at the end of every FY.
4. **Vidhayak Nidhi**: There are some items for which the MLA fund is obtained. College purchase suitable item under SOP.
5. **Janbhagidari Fund**: This is very important fund to run the self-financing courses of the college. It is to be noted that 7 out of 10 PG courses (degree/diploma) is run under the self-financing scheme. The main aim of construction of **LOCAL JANBHAGIDARI COMMITTEE** is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector. On the other hand, the Local JBS committee decide how much fees from all students and from self-financing students is to be collected per year, except the governments pre approved fees. The fund is mainly spent for the salary of JBS teachers. This fund is also audited by the Chartered Accountant every year.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college assures its quality through IQAC. The IQAC came into existence on date 22.06.2012. The aim of constitution of IQAC is to monitor the academic development through IQAC. The functioning aim of the IQAC is to develop a system for 3C, i.e., conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. After the establishment of IQAC committee in the college, it decided to accreditate the college by NAAC accreditation. It has a standard guideline provided by the UGC. The IQAC committee decided to go for NAAC accreditation first time, and did this in November 2014. It was 2.37 out of 4, i.e., grade B by NAAC.

The institution applies several quality assurance mechanism under academic monitoring committee. We will discuss here two of them:

Feedback analysis

1. Feedback analysis is received from the stack-holders, viz., from students, guardian, teacher, employee and alumni. Process of the feedback system is discussed in detail. See the following link: <http://www.govtccclegepatan.in/newsData/D481.pdf>
2. The feedback is analyzed, tabulated and uploaded in the college website.
3. The suggestions received from these stack-holders are put in-front of the Principal. He/She decided to follow or not to follow the suggestions received according to its applicability and suitability.
4. Demonstrations of the various proposed activities lending to quality improvement.
5. Action taken reports are then published in the website.
6. Collection, maintenance and analyzed documents are prepared and maintained.
7. Preparation for academic audit as per the guidelines.
8. Preparation of annual quality assurance report (AQAR) yearly.

Academic Audit through IQAC:

The IQAC collects the academic audit report of each department every year. The aim behind it is to increase and maintain the quality of education. At the beginning of academic session, the committee

collects academic plan including publication, extension activity, innovative assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The SWOT analysis is done by the respective HoD's of the department The department evaluation report is then put in-front of the Principal. The department evaluation report is then uploaded in the website.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The internal quality assurance cell (IQAC) established on date-22-06-2012 in the college. Since then its focus on improvement of quality is being done by various methods. For this the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Here is some example of it:

(a) Academic review in beginning of the session- There are 3 main meeting of academics is organized in a session. First-at the beginning of the session, second-before annual examination and third, at last of the session. In this meeting the internal examination committee, HoDs of the departments, and college faculty meets. At the beginning of the new session, a new time-table is prepared, the academic calendar of the university and college is discussed, and other committees for the college activities are constituted. Also, a discussion by HoD's on Result analysis is done in front of the Principal. Before annual examination, the instructions to invigilators, superintendent, workers and examination committee members are given by the examination center superintendent.

(b) IQAC prepares a tabulated result analysis. In the formal meeting of IQAC, the review of Examinations Result is done. This is also called the academic audit. Here the Result analysis is prepared and tabulated.

(c) Filling the post of Janbhagidari teacher: There are 7 out of 10 PG courses in this college. The availability of teacher is done by the fund of Local Janbhagidari committee. At the beginning of the session, advertisement is issued, and the qualified teacher is selected through merit. There are some other courses, for which teachers are kept. For example, English, Commerce, Maths, Hindi, Sociology etc. Because the workload is more than the post sanctioned by the government. This is also filled by this advertise.

(d) Use of ICT in teaching and learning: The IQAC motivates the HoD's to use the ICT. The HoD give the message, notices and study material to students. For these purpose, many HoDs has created whatsapp group. For students. The educational use of social-media has also been utilized to establish communication with the students and peers.

(e) Smart-board/Projector/PPT presentation: Some classrooms have smart-boards. Here, projector is used. Teacher occasionally take, but not regularly their classes through smart-board, ppt presentation. Motivational lecture and guest lectures are also organized with the help of Smart-board/Projector/PPT presentation.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our college is a co-ed college. Both girls and boys study here in a common classroom. The college maintains the gender equity. The college ensures that there is fair and impartial treatment with students of both the genders. The college makes sure that the equality in treatment with students of both the genders is maintained. All the students get equal opportunities in all the activities of the college. The college is careful about maintaining and promoting the gender equity. The college takes care about the safety and security of all the students of the college. There is a help-desk facility available in the college that provides with all the required information and guidance to all the students of the college. If any student or any parent has any query, the help-desk official provides with the required reply. This facility greatly helps the stake-holders. There are different committees in the college functioning for the development of all the students of the college. There is a provision of the students' union that also works in association with the administration of the college for the welfare the students of the college.

Women Empowerment Cell-The college has an anti-harassment cell. The aim of this cell is to promote a culture of respect and equality for female gender and also to monitor the treatment with women in the college. The college forms an anti-harassment cell for the welfare of women as per the norms specified by the government bodies. There are different types of programs and activities organized in the college that promotes the gender equity.

1. **Internal Compliance Facility:** The college has an internal Compliance facility system. Any student of the college may complain about any issue of discrimination. The college website also provides such facility to the students of the college. Any student may directly contact the Principal or the in-charge teacher of the college in case of any need.
2. **Separate Girls' Common room:** The college has a common-room for girls. The girl students may take lunch there. They may rest, relax and refresh there. The purpose of common room facility for girls is to create a stress-free environment.
3. **Safety and Security Measures:** The NSS/NCC/YRC units got training as **Chhatra Raksha Team**. The girl students of the college were trained by the officials of the police station of Patan on 04/10/2019. The college keeps the issue of safety and security of its students on the top of its priorities. The identity-Cards of all the students of the college are checked at the main entrance of the college. It stops outsiders to enter the college building. There are many C.C.T.V. cameras installed in the college that provide with the tight security vigilance.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: E. None of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:

- **Solid Waste Management-**

College has a place on its campus where the solid wastes materials are disposed. It is to notice that in the state of Chhattisgarh keeping a particular place for dumping the solid waste is in its culture. Therefore every house has its own **Solid waste management system. This system is called 'Ghurwa'**. It is to be noticed that there is flagship program of the state government that comprises of the concept of solid waste management. Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.

- Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the state government.
- Biomedical Waste Management- There is no biomedical waste management system in the college.
- E-waste Management- There is no e-waste management system in the college.

- Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.
- The e-medical Waste Management- There is no e-medical waste management system in the college.
- Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: E. None of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: E. None of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Tolerance and harmony towards cultural diversities - The college and its teacher and staff jointly celebrate the cultural and regional festivals, New-years day, teacher's day, welcome and farewell program, Induction program, important days, rally, oath, plantation, Youth day, NSS day, etc. and many activities together. The co-operation between teacher and students are such that in family festival like marriage program, cultural and ritual activity they invite staff members also. Teacher also goes and take participate in these programs. In the annual sports and games, the teacher also take part in it. Funny games and group games like cricket match between staff and students are organized by the sports departments.

Tolerance is the basic song in the Indian Culture. India is the largest and greatest teacher of tolerance. A song states that

Sarve Bhavantu Sukhinah, Sarve Santu Niramayah

Sarve Bhadrani Pashyant, Ma kashit dukh Bhagbhavet.

In this the way the institute efforts/initiatives in providing an inclusive environment.

Linguistic diversities - Chhattisgarhi is the regional and Hindi is the state and national language. Chhattisgarhi is spoken between students and teachers occasionally. Cultural inclusiveness is the heritage of this college.

In important occasion, Rangoli is prepared by girls. The garland and guldasta for guest are also prepared by them. Student helps in the cleanliness and plantation program. In the rally, health awareness, anti-worm program and any YRC program, cultural program student celebrate and prepared with HoD.

File Description	Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

College tries to *Sensitize students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. Some of them are below:*

The college organizes programs on **constitution day**. The aim of the program is to aware about constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. In this occasion lecture of Principal and staff members are organized. On 26.11.2018, in a program, Principal stated that our constitution provides all citizen the values of human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. The oath of saving constitutional values were taken. The lecture on to abide of fundamental rights and fundamental duties are stated.

Every year on **National day** (The Independence Day and The Republic Day), the National flag of India is saluted. National song is also sing in this occasion. The martyr Manoj Verma and other freedom fighters are honored.

To enhance our democracy some ideas are also done. For example, the Voter awareness program, i.e., SVEEP is organized by the college. Rally, Oath, Competition etc. are organized. Every student are motivated to take part in voting. The NSS unit of college celebrates National voter's day on 25 January every year.

Teacher and staff members are allotted duty as MASTER TRAINER to train the election officer. They are also engaged in conduction of local election like-Gram Panchayat, Nagar Panchayat, Nagar Nigam and Legislative and Parliamentary elections. They are also given duty in population, vote-counting and preparation of Voter ID card training etc.

Surgical strike day was also celebrated and Respected Mahanand Yadav gave lecture in college on topic **Surgical strike**.

File Description	Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our college celebrates diwas, Jayanti and festivals in a healthy environment. Two national day, i.e., Independence day is held in 15 August, and the Republic day is held in 26 January every year. In this program all the freedom fighters are respected by the Principal, staff members including teaching and non-teaching staff, class-C and D worker, and Students. It is notable that Patan is the city of freedom fighters. Many of the freedom fighters of villages were fought for struggle in the quit-India movement in 1942 and went to prison. NCC team of college gives salami every year to national flag, Sahid Manoj Verma and other known and unknown freedom fighters. Note that Manoj Verma was attacked by Naxalites and was dead in his duty.

New year and Holi are two other festivals celebrated among teachers and staffs. Every student celebrates these festivals. Some students present slogan, song or lecture in this occasion. In Holi festival students, teachers and staff pour colours and Gulal to each other.

Yuva diwas and NSS day are other two events in which students gather in a room and give slogan, lecture or song. Some competitions are also held. Staff and Students put flower's garland to Swami Vivekanand. Renowned international journalist and Ex-MP late Chandulal Chandrakar's statue is honored by flowers garland in each program of the college.

In teacher's day students meet in college to honor respected teacher Dr. Radhakrishnan. College celebrates the teacher's day every day.

In the National Unity day, students and teachers take Oath for national unity. In the International Yoga day, all staff and many students collect in the campus. In this event Mr. Puskar Verma (Yoga teacher of Patan, Dr. Dinesh Namdeo (Sports officer) and Prof. B.M.Sahu (NSS incharge) do practice of Yoga to teachers.

There are many picnic spots near Patan. One of the places is Tolaghat. There is a temple of Lord Shiva in the middle of river Kharun, which is the border line of Raipur and Durg district. Another spot is Tarrighat. It is a historical place near Kharun river. It is surveyed by ASI India. Jamrao is another historical place of Patan. Students or staff occasionally go to picnic in it. In the family program or in the marriage program of staff member or student, all other staff goes to his house and celebrate the festival.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. TITLE OF THE PRACTICE:

“Goodwill with stock-holders, especially with students”

(Hitdharkon, visheskar Chhatron, ke sath sadbhvana Prayas)

1.OBJECTIVE OF THE PRACTICE:

- To make campus with an environment, which is free from any groupies of stack-holder
- To make a culture of teamwork with our stockholders through the education in campus
- To educate students by keeping their festival and cultural ceremony maintained with educational institute
- To make an effective social bridge between society and educational institute
- To make the education campus friendly with social issues of students
- To educate the society by incorporating mutual cooperation between the students and the stake holders.

1. THE CONTEXT:

In the map of Chhattisgarh, the college is situated in the rural region of the right-central part of the state. This region celebrates its culture with all its festivals. There is no cultural diversity in the region of Patan Tehsil. It therefore obeys the Chhattisgarhi-culture and festivals. Unlike other part of Chhattisgarh, there may be fewer existence of cultural diversity in the other part in contact of Patan Tehsil. Due to this scope, the college tries to obey some festivals with stack holders. The aim of this is as stated in above point (2). Another context of celebrating festivals with students is to maintain the culture and festival spirit of students, which is relevant in present changing scenario.

Our main purpose to opt this idea for the best practice is that this region is an area of political and historical awareness. This fact influences and inspires students for their past and presents. As an example, there were many freedom fighters in almost every village. Mr. Chandulal Chandrakar was a famous journalist; the college is named after him. Also the village Tarrighat and Jamrao of this tehsil are the historical places inspiring the students for their feelings of cultural spirit. The context of celebrating festivals with students is to maintain the cultural and festival of students, which is relevant in present changing scenario.

1. THE PRACTICE:

The uniqueness of the practice chosen for is very relevant not only in the context of society and students but also in the context of education. It may be a fact that the student can do better performance in their homely environment other than unknown environment. This cultural gap generates frustration between student and society, or between student and their family relations.

Our chosen practice may feel some of us that what or whether we are giving with students is meaningful or

not? But we think that we are giving a vision to other HEI to adopt this idea and see its result.

1. EVIDENCE OF SUCCESS:

This practice is fruitful and can be seen from the data that, there is no any case of critical type grievances in the campus since the date of opening of college. There is no any registered case of ragging, or sexual harassment, or discrimination with weaker students of society since last 31 years. There is no any data of FIR registered in police station against staff, worker, and teacher or among students.

Further, there is no any data of mutual quarrelling or groupism seen in last 30 years in this college. This is strength of growing the college in a dynamic way, which suffered nearly 30-times in its 30 years of establishment of the college.

1. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

All teachers and staff-members try to go and to attend the cultural ceremony (like marriage, birth-day/new year's day etc.) or the festivals invited by the students.

For arranging the fund to celebrate ceremony or the event, teachers and staff-members collects amounts, if needed.

In some cases, staff as well as student collects personal amount to help the problematic student. For example, an intelligent student Neelkanth Yadav, who killed in an accident, was helped like this way. Another girl student died by falling a tree on her body was helped like this way. The college doesn't keep any record of such financially-helped students, because it seems an unethical practice of keeping record by staff-members and students, who helped personally them. It also feels an un-natural benefit academically from problems on students.

Other than such type of accidents, the staff members goes in the marriage ceremony of students, or family members of staff, or other stack holders. A collective gift is presented which is not recorded obeying the privacy of the invitee.

1. NOTES (optional):

The implementation of best practice of our college is an induction for other colleges because the challenge of securing culture and festival is a bigger responsibility. Education with following ethics was never challenging before today.

1. TITLE OF THE PRACTICE:

“Vidyadan Yojna”

(Donation of Education)

1.OBJECTIVE OF THE PRACTICE:

- To expand the education in rural areas by the college students
- To aware NSS students with social issues regarding school education
- To end the distance between school-education and college education
- To educate rural children with the help of college NSS students
- To develop the personality of NSS students through the activity in education
- To fill the gap in those subjects in which the school children are weaker

1.THE CONTEXT:

The college student comes from those villages and rural areas where there are lack of school teachers. The school student can't study all subjects in school due to the lack of teachers. Even they can't afford home tuition. Due to this reason, the children were weaker in these subjects. This was observed by NSS unit of the college and the NSS unit decide to launch the **Vidya-dan Yojna** in these rural schools. From this step, NSS student can help children in their education.

The aim of NSS unit is to develop all round personality through social-service. The Vidya-Dan yojna is also a social service for NSS students. On participating in this activity, student can develop their personality also.The participation in the **Vidya-dan Yojna** is a part of their activity in NSS. Due to this scheme, they full their criteria of getting the B-certificate. The NSS-"B-CERTIFICATE" is useful for the college student in various fields.

In such situation, the school education and NSS student helped each other to educate the school children in weaker subjects. The NSS students go to their own village to teach in their vacant time. Some time they teach them in Sunday or holiday.

1.THE PRACTICE:

NSS student decided to select to teach school students for their NSS activity. For this aim, they talk with school. NSS student teach children in their vacant-time and even those days when they do not go to college. Some of the student also teach in Sunday or holiday. Also, school teacher provide suitable time by adjusting their periods. Those subjects are taught by students in which there were not teacher. Due to this practice, children covered their weaker subject.

1.EVIDENCE OF SUCCESS:

NSS student get their **B-Certificates** after presenting an oral and written exam for their activity. The **Vidya-Dan** NSS student got their B-certificate mentioning these activity. Also, there are photographs below, indicating the teaching in schools. A panel of interviewer for B-certificate is formed every year, and their members select NSS student for the certificate. **Vidya-Dan** NSS student succeed to got these certificates.

1. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

There were so many problems, which the NSS unit encountered and finally they succeeded in it. Some of them are, to select those schools where there were no teachers. Another problem was to settle the time-table for teaching by NSS students. Another problem was the selection of such NSS students who lived in the same village for Vidya-Dan yojna. Another problem was to indicate the school management and to ready for it.

The resources for the scheme are the NSS student. They were selected such that they can teach in their vacant time.

1. NOTES (optional):

NSS student collect the photo of teaching the school student to put in their records. Some records are kept by NSS unit. The interest and satisfaction of NSS student feels them to make a successful human being in their life.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

OUR VISION-Empowerment of common rural student through quality education to meet the global challenges at the lowest cost

OUR GOALS AND OBJECTIVES

- 1.To achieve academic excellence
- 2.To compete national and international level in sports
- 3.To develop leadership qualities

4. Excellence in personality development
5. Orientation of students towards research
6. To promote faculty towards quality research

Core Values

1. Pursuit of Excellence through Education
2. Social Responsibility and Civic Awareness
3. Honest and Moral Uprightness
4. Empowerment through Education
5. Faith in its Own Capabilities
6. Respect for Life and Creation
7. Academic Excellence
8. Continuous Improvement in Education
9. Institutional Awareness and Practicability
10. Value and Outcome Based Education
11. Inspiring Campus Environment

We fulfill our Vision, Goals and Objectives in the *Mission mode*, which are determined by this HEI

This institution was established in 16 Aug 1989. It has celebrated its silver jubilee on August 2014. The aim of starting of the college in this rural area was to provide an opportunity to the rural students of this area, especially the rural girl students to pursue the higher education for their development and progress of the family. It is to be noted that the two-thirds of total enrolled students are girl. So, in accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. This is done by various committees, e.g. through the NSS, NCC, YRC, personality development program, carrier counseling committee, etc. The programs for the student get a stage and dais to develop their academic as well as their personality, professional, cultural, social consciousness, alertness and responsiveness.

Low cost education is effectively implemented --The admission fees of the students are very low. It is in the range of nearly Rs.1200/ to 800/ per year. According to the Government's rule, there are no tuition fees for girls, SC and ST students. So, the low cost education is effectively implemented in this college. Also, nearly 80% of economically and socially backward class students apply for the government scholarships like BPL, Post-metric and other scholarships. Also, the self-financing fees is very low and ranges from

8000/ to 10,000/ per year for PG courses and 15,000/- for PGDCA one year diploma course. More students recover these fees by applying Government scholarships.

Empowerment of common rural student through quality education - The library facility is given to all students. There are nearly 23,000 books for only 1600 students, which comes at an average of 15 books per student. Also, it is important that the books issued by students are not returned before their examinations. It is returned after their examinations, without late fees. It indicates our humanity face to go beyond the established rule of library to give student their education. It verifies our policy of getting education to help student for their academic excellence, as well as the empowerment of common rural student through quality education.

Quality education to meet the global challenges— There are rarely some government colleges, which provide the self-financing courses, and take responsibility to give education to rural students in each field of education at one roof. Our college taken this challenge of enhancing GER (Gross Education Ratio) and provide education successfully. There are 7 self-financing courses, *i.e.*, M.Sc. in Chemistry, Botany and Zoology; M.A. in Economics, Geography and Hindi, and PGDCA (post graduate diploma in computer application). By doing this, we confirm to give higher education to nearly 10% of total enrolled and nearly 40% of the newly passed graduates. Our student get merit position each year in one or more than one these courses. An average of more than 95% passes in these courses.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Initially the college was affiliated to Pt. Ravishankar Shukla University, Raipur till 2015. Later on it was affiliated to Hemchand Yadav University, Durg (CG) from 2015-16. The college was accredited by NAAC in *cycle-1* on date 10.12.2014 by Grade B with CGPA 2.37. Our College NAAC code is **CGCOGN15565**. The institution has been recognized by UGC u/s 2(F) and 12(B). Our College UGC code is **202013**. This College is registered in AISHE by MHRD, and the College code is **C-21675**. The Grant of Rs. 2 crores has been sanctioned by RUSA in 2016-17.

Concluding Remarks :

In the journey of development of college, local Public Participation Committee (also called Janbhagidari samiti) was formed in 1996-97 by order of Government of Madhya Pradesh. The Institution has progressed through the construction of 5 rooms by the financial aid provided by Late Chandulal Chandrakar, a member of the Parliament. The college building was inaugurated on February 6, 2008. Further, under the 11th five-year Plan, UGC had allocated a huge sum of Rs. 70 Lacs to the college for the purchase of equipment and books, and for the construction of additional class rooms. The newly constructed 08 extra class rooms and 02 laboratories are made from RUSA with a budget of two crores.

Our future plan is to make the college as an excellence of Education in our University and in state.

THE COLLEGE IS RUNNING IN ITS FULL POTENTIAL BY OVERCOMING VARIOUS INITIAL LACK OF FACILITIES AND LACK OF TEACHERS. OUR COLLEGE FULFILLS A QUOTATION COMPLETELY THAT :AN INSTITUTION IS FORMED NOT BY THE BUILDING, BUT BY THE POTENTIAL OF THE EMPLOYEE WORKING WITHIN IT."

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above Remark : Provided nomination letter not given by Affiliated college.</p>
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 507 Answer after DVV Verification: 1</p> <p>Remark : Internship certificate has not provide by HEI.</p>
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <ol style="list-style-type: none"> 1) <i>Students</i> 2) <i>Teachers</i> 3) <i>Employers</i> 4) <i>Alumni</i> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: E. None of the above Remark : Filled feedback report has not provided by HEI.</p>
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken

3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: E. Feedback not collected

Remark : Filled feedback report/Action taken report has not provided by HEI.

2.1.1 Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1609	1561	1469	1257	1183

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
604	624	621	598	609

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1860	1845	1820	1795	1795

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1860	1845	1820	1795	1795

Remark : DVV has made the changes as per provided details of first year admitted students .

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 13

Answer after DVV Verification: 14

Remark : DVV has made the changes as per mentor list provided by HEI.

2.6.3 Average pass percentage of Students during last five years

2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
447	481	376	272	273

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
447	481	382	295	338

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
555	523	492	302	288

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
555	525	492	375	394

Remark : DVV has made the changes as per report of appeared and passed students by HEI.

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	0

Remark : DVV has made the changes as per shared links
<http://www.govtccollegepatan.in/newsData/Report149.pdf> by HEI.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
6	2	0	1	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
01	0	0	0	0

Remark : DVV has not considered Appreciation Certificate and award received for sports.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5	6	4	6	6

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5	6	4	6	5

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 9

Answer after DVV Verification: 7

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

2.17244	6.86411	1.78157	2.74030	1.39252
---------	---------	---------	---------	---------

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2.47	6.71	1.78	2.82	1.48

Remark : DVV has made the changes as per expenditure on Books and Journals duly signed by CA.

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 52

Answer after DVV Verification: 0

Remark : Supporting logbook entries has not provide by HEI.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
790652	97281	121000	310613	18240

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0.09	0.09	3.11	0.18

Remark : DVV has made the changes as per repair and maintenance in audited statement duly signed by Principal.

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

5.1.2.1. Total number of students benefitted by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
---------	---------	---------	---------	---------

0	18	4	3	7
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Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	18	4	3	7

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has select D. 1 of the above as per shared link
- <http://www.govtcccollegepatan.in/newsData/Report97.pdf> by HEI.

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
450	557	203	638	282

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
241	305	203	188	232

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
8	11	8	5	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

8	6	4	1	1
---	---	---	---	---

Remark : DVV has made the changes as per pro-rata basis of provided clear and signed offer letter by HEI, Some of the offer letter has not clear.

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progression to higher education during last five years

Answer before DVV Verification : 420

Answer after DVV Verification: 376

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	1	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5	7	5	6	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Participation certificate has not considered. DVV has not considered award received in inter-college competition.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
20	5	14	12	17

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

Remark : Proper Detailed report of asked events not provided by HEI.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per screenshot of Finance and Accounts and Student Admission and Support provided by HEI.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
29.57493	38.45357	37.19098	35.44179	35.74923

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Provided statement has not reflect grants amount.

7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: E. None of the above Remark : Relevant document not provide by HEI.</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: E. None of the above Remark : Relevant supporting document not provide by HEI.</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above Remark : Provided photos has not reflect college name . Provided letter has not reflect college name.</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>12</td> <td>12</td> <td>12</td> <td>12</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>312</td> <td>288</td> <td>288</td> <td>288</td> <td>288</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	13	12	12	12	12	2019-20	2018-19	2017-18	2016-17	2015-16	312	288	288	288	288
2019-20	2018-19	2017-18	2016-17	2015-16																	
13	12	12	12	12																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
312	288	288	288	288																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>6</td> <td>6</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>12</td> <td>12</td> <td>12</td> <td>12</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	6	6	6	6	6	2019-20	2018-19	2017-18	2016-17	2015-16	13	12	12	12	12
2019-20	2018-19	2017-18	2016-17	2015-16																	
6	6	6	6	6																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
13	12	12	12	12																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>447</td> <td>481</td> <td>376</td> <td>272</td> <td>273</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>555</td> <td>525</td> <td>492</td> <td>375</td> <td>394</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	447	481	376	272	273	2019-20	2018-19	2017-18	2016-17	2015-16	555	525	492	375	394
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555	525	492	375	394																	
3.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 40</p> <p>Answer after DVV Verification : 29</p>																				
3.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>2480644</td> <td>840491</td> <td>1485887</td> <td>1217220</td> <td>1668958</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	2480644	840491	1485887	1217220	1668958										
2019-20	2018-19	2017-18	2016-17	2015-16																	
2480644	840491	1485887	1217220	1668958																	

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2.48	8.40	1.49	1.22	1.67

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