

## **Government Chandulal Chandrakar Arts and Science Postgraduate College Patan**

### **AGENDA 2019-20**

The NAAC committee visited to this college on 25-27 November 2014. In this way 2019-20 will be the year of Assessment for 2<sup>nd</sup> cycle. The college will try to do for the better NAAC-performance. Since the inception of the committee is involved in maintaining quality education of the college, the action plan for the next year, i.e., 2019-20 is as follows. The recommendations are as follows:-

1. All the HOD's of each department will observe the calendar of Academic Session 2019-20. For their reference, they may use the university calendar provided by the government, and shown in the website [www.durguniversity.ac.in](http://www.durguniversity.ac.in)
2. In the beginning of the session, for curricular and co-curricular activities, respective committees should be formed by the Principal and the staff should follow it strictly.
3. Teaching time-table should be prepared according to the University syllabus. All UG/PG should be run accordingly.
4. Students should be informed about the rules & regulations of the college, and consequences of ragging & in-disciplinary action at the beginning of the session. The "Disciplinary-committee" should inspect it regularly. The report of the same must be preserved
5. . Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short- term courses. At the same time students should be inspired to participate in the educational excursions.
6. Series of lectures of subject expert should be arranged in the college. The concerned HOD's are requested to provide the details.
7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged.
8. The motivational lecture, best practices program, program of personality development, cleanliness program etc. must be organized.
9. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise.
10. From college stake holders, old books, specimen copies, reference books, other general-knowledge books, ethical-books must be collected and the record of the same must be maintained.

11. New course books, reference books, competitive books, journals and magazines should be purchased in the Library, according to the list of books provided by all the HOD's to the Librarian.
12. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel.
13. The college and IQAC will welcome our teachers if they nominate himself as research guide. Also, the proposal for establishment of research center in this college for their subjects are invited by HoD's, and suggest them to submit their proposal in-front of the affiliated University, i.e. Durg University.
14. For community services like NSS camps, NCC & Red-Cross activities, the program should be diversified; and suitable record of such programs, e.g., date of the program, name of the program, chief mentor's name, best performer student's name etc., must be kept in their department and also be given to IQAC. Photos regarding these activities must be attached in notice-board.
15. New teachers should be appointed in college through Janbhagidari (internal resources) for UG/PG classes.
16. Feed-Back form is provided to all the stakeholders of the College. A copy of the report must be provided to IQAC.
17. Internal examination conducting and monitoring committee must be formed, and the final result should be given to IQAC. The analysis of the internal examination must also be prepared and displayed. The top rankers should be motivated by giving their names, photos etc. in the notice board and in IQAC.
18. According to number of students, Help-desk must be run to register and try to solve the students problem.
19. In order to monitor discipline among student's, a I-card checking counter must be opened in-front of the gate. This counter must maintain the discipline among students.
20. New Lab-rooms are necessary. Separate r rooms for departments are needed. The newly constructing under RUSA committee are insufficient.
21. A Botanical Garden has been prepared in the college in 2014-15. Various plants like medicinal plants, flowering plants, plants for use of college-practical etc. had been planted. A new garden called "OXYZONE" has been prepared for greenery and for environmental purpose. It should be maintained well.

22. Women's Hostel should be started. A letter must be send to government authority to make the boundary-wall around this hostel for security purpose. The sanction of the post of warden, and other staff has been done by the Government.
23. Proposal for water harvesting should be made with the help of local body. It is our national duty to store every drop of water for future generation.
24. Sports program in college should be arranged. Alumni, Civilian etc. must be added to support sports activity. If needed, the sports department should prepare fresh proposal for sports infrastructure development and sent to the UGC.
25. To aware students about any type of information for benefit of students, a NOTICE BOARD should be maintained by each department. All the HOD's of each department will show the "Notice" and a copy of the important Notice should be given to IQAC.
26. Every student should motivate to make their own ADHAR number, to open their bank account number, to link the ADHAR number with bank account number. They should also motivate to include their name in Voter list by filling Form-6.
27. SBSI-"Swachh Bharat Summer Internship" program, a 100-hour cleanliness program for students in village will be activated. This is Central government's program of cleanliness.
28. To aware students about home-gardening, the vegetable must be grown in college, in a very-limited and area.
29. Excursion tour should be organized, wherever necessary in the syllabus.
30. Quiz-program, awareness on competition exams, poster, slogan, essay-writing, rally, oath-taking, motivational lecture, ethical lecture, etc. should be organized according to need of the co-curricular activities.

Coordinator

Principal

Staff/Members: